

### AGENDA VILLAGE BOARD MEETING 4128 HUBERTUS ROAD HUBERTUS, WI 53033 OCTOBER 15, 2020 7:00 P.M.

- 1. Call to Order/Roll Call
- 2. Verification of Compliance with Open Meeting Law
- 3. Pledge of Allegiance
- 4. PUBLIC COMMENTS (Public comments are an opportunity for citizens to voice concerns to the Board regarding reports and discussion/action items on the agenda, only. Public comments are not a public hearing and are typically a one-way conversation from a citizen to the Board. Individual comments shall not exceed 3 minutes, with a total time limit of approximately 20 minutes. Unless part of a Public Hearing, handouts will not be accepted by the Village. Comments beyond 20 minutes will be moved to the end of the meeting at the discretion of the President.)
- 5. CONSENT AGENDA
  - a. Vouchers for Payment
  - b. Treasurer's Report
  - c. Applications for New Operator's Licenses
  - d. Change of Agent for Kwik Trip Leanne M. Rivera
  - e. Village Board meeting minutes from August 20, 2020 and September 17, 2020
  - f. MOA with Washington County for continued involvement in the EPA Brownfields Redevelopment Coalition
  - g. Letter of Credit Reduction for Kwik Trip
- 6. DISCUSSION/ACTION ITEMS
  - a. Discussion/Action regarding an intergovernmental agreement for funding of roundabout construction on CTH Q and Hillside Road with the Town of Lisbon and Washington County
  - b. Discussion/Action regarding the execution of an agreement with Poblocki Paving for asphalt pavement repair to Prairie Lane
  - c. Discussion/Action regarding an intergovernmental agreement for the road maintenance and care of Pioneer Road with the Town of Polk
  - d. Discussion/Action regarding the potential disbursement of the Village's allocated Routes to Recovery money from the federal CARES Act
- 7. PUBLIC COMMENTS (...Continued)
- 8. ADJOURNMENT

Additional explanation of items on the agenda (Communication Forms) can be found on the village's website at <a href="www.richfieldwi.gov">www.richfieldwi.gov</a>. Notification of this meeting has been posted in accordance with the Open Meeting Laws of the State of Wisconsin. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's office at 628-2260 or <a href="www.richfieldwi.gov">www.richfieldwi.gov</a> with as much advanced notice as possible.



### VILLAGE OF RICHFIELD

### VILLAGE BOARD COMMUNICATION FORM

MEETING DATE: October 15, 2020

SUBJECT: C

Consent Agenda

DATE SUBMITTED:

October 8, 2020

SUBMITTED BY:

Donna Cox, Deputy Clerk

POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO APPROVE THE ATTACHED CONSENT AGENDA?

### ISSUE SUMMARY:

Included for your review are the Vouchers for Payment, Treasurer's Report, Applications for New Operator's Licenses, change of Agent for Kwik Trip, Village Board meeting minutes from August 20<sup>th</sup> and September 17<sup>th</sup>, a recommended Letter of Credit reduction for Kwik Trip, and a Memorandum of Agreement (MOA) between Washington County and the Village of Richfield to continue our participation in the Brownfields Assessment Coalition.

FISCAL IMPACT:

REVIEWED BY:

Village Deputy Treasurer

**Initial Project Costs:** 

**Future Ongoing Costs:** 

Physical Impact (on people/space):

Residual or Support/Overhead/Fringe Costs:

### ATTACHMENTS:

- 1. Vouchers for Payment
- 2. Treasurer's Report
- 3. Applications for New Operator's Licenses (Per attached List)
- 4. August 20, 2020 Village Board meeting minutes
- 5. September 17, 2020 Village Board meeting minutes
- 6. Change of Agent information for Kwik Trip Leanne M. Rivera
- 7. Letter from Village Engineer dated September 23, 2020
- 8. MOA between Washington County and Village of Richfield for participation in the Brownfields Assessment Coalition

### STAFF RECOMMENDATION:

Motion to approve the Vouchers for Payment, Treasurer's Report, Applications for New Operator's Licenses per the attached list, Village Board meeting minutes from August 20<sup>th</sup> and September 17, 2020, change of agent for Kwik Trip, to reduce the Letter of Credit for Kwik Trip per the Village Engineer's recommendation, and to enter into a MOA with Washington County for continued participation in the Brownfields Assessment Coalition.

APPROVED FOR SUBMITTAL BY:		VILLAGE CLERK USE ONLY BOARD ACTION TAKEN	
Village Staff Member  Village Administrator	Resolution No. Ordinance No. Approved Other	Continued To: Referred To: Denied File No.	

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16785	150373239		CENTURYLINK		AUGUST LONG DISTANCE CHARGES
16786	V0126662	9/21/20	HALLMAN LINDSAY PAINTS		GOAL LINE READY- MIX WHITE & ATHLETIC FIELD MARKING - WHITE- SOS
16787		9/21/20	LAKESIDE INTERNATIONAL TRUCKS	127.02	OIL FILTERS- STOCK / CREDIT- WINDSHIELD WASHER CAPS
16788	89465	9/21/20	MENARDS	25.96	PARKS SUPPLIES
16789		9/21/20	NORTH SHORE BANK LEASING LLC		VEHICLE LEASES- BUILDING INSPECTORS
16790	1317644-IN	9/21/20	PORT A JOHN		HANDICAP & SEASONAL RESTROOM- FIREMANS PARK
16791	510810-08-20	9/21/20	PREMIUM WATERS INC		SEPTEMBER BOTTLED WATER SERVICE
16792	WM928175				
		9/21/20	ROAD EQUIPMENT PARTS CENTER		TRUCK #16- RR TAIL LIGHT
16793	392776098	9/21/20	US CELLULAR		MONTHLY SERVICE CHARGES- 09/02/20 THROUGH 10/01/20
16794	6541913-2275-3	9/21/20	WASTE MANAGEMENT OF MILW		SERVICE PERIOD; 09/01/20 - 09/30/20
16795	1699322	9/21/20	WAUKESHA LIME AND STONE	66.00	ROAD MATERIALS- 50# SUPERFINE 100
16796		9/21/20	WISC DEPT OF JUSTICE	49.00	AUGUST BACKGROUND CHECKS
16797	104654	9/21/20	CEDAR CORPORATION	5.362.88	PROFESSIONAL SERVICES THROUGH 08-22-2020
16798	10-20012	9/21/20	DIGITAL EDGE COPY & PRINT		BUILDING PERMIT APPLICATIONS
16799	89483	9/21/20	MENARDS		BATTERIES
16800	51029 / 51202	9/21/20	ONTECH SYSTEMS INC		EPSON PROJECTOR / TECHNICIAN SERVICES- REMOTE & ONSITE
ACH	01023701202				
		9/22/20	VILLAGE OF RICHFIELD		BIWEEKLY PR #20
ACH			ELECTRONIC FEDERAL TAX PMT		FICA TAX- BIWEEKLY PR #20
ACH		9/23/20	WISCONSIN DEFERRED COMP	760.00	PLAN 457- BIWEEKLY PR #20
ACH	l	9/23/20	POSTMASTER	1,000.00	REPLENISH POSTAGE METER
16801	C10002008384	9/28/20	ADVANCED DISPOSAL SERVICES		DUMPSTER ROLL OFF EXCHANGE
16802		9/28/20	CINTAS CORPORATION LOC		DPW UNIFORM SERVICE
16803		9/28/20	LAKESIDE INTERNATIONAL TRUCKS		TRUCK #10- REPAIR ROUGH & HESITATING ENGINE / TRUCK #26- BATTERY LESS CORE F
16804	73735	9/28/20	LANGE ENTERPRISES		
	10100				FIREMANS PARK SIGNS
16805		9/28/20	MENARDS		DPW PARTS / RECEPTACLE FOR SEPTIC ALARM
16806		9/28/20	PORT A JOHN		HANDICAP RESTROOMS- BARK LAKE PARK, BOAT LAUNCHES & NATURE PARK
16807	50050641	9/28/20	STARK ASPHALT		ROAD MATERIALS FOR HILLSIDE RD- 3/8" SURFACE
16808	279070	9/28/20	SUPERIOR CHEMICAL CORP		SNOW SHOVEL/PLOW WAX & GREASE
16809		9/28/20	PAUL FELICIAN		REFUND DEPOSIT- NATURE PARK SHELTER 9/19/20
16810	0059761-2286-0	9/28/20	WASTE MANAGEMENT OF MILW		SERVICE PERIOD: 08/16/20 - 08/31/20
16811	000010172000	9/28/20	WE ENERGIES		
	·				SERVICE FOR 07/17/20 TO 09/17/20
16812		9/28/20	WE ENERGIES		SERVICE FOR 07/21/20 TO 09/17/20
16813	ļ	9/28/20	WI DEPT OF TRANSPORTATION		PERMIT- WI 167 & RICHFIELD PW
16814	2027002	9/28/20	WISSOTA SAND AND GRAVEL CO	2,585,28	ROAD MATERIALS- 3/4" TB
16815	8391	9/28/20	WOLF BROS FUEL INC	75.00	RYE GRASS
16816		9/28/20	RICHFIELD VOL FIRE DEPT CO		OCTOBER CONTRACT SERVICES
ACH		9/29/20	WI DEPT OF REVENUE		STATE WITHHOLDING TAX- PE 9/15/20
ACH		0/20/20	THE TOTAL TO	1,0,0.44	STATE WITH REDSHO TAX-TE STORE
AUI					+··· - · · - · - · - · · · · · · · · · ·
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			TOTAL BATCH #1	93,226.70	Checks written end of September
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				**BATC	CH #2 <sup>++</sup>
ACH		10/2/20	VILLAGE OF RICHFIELD	2 058 64	MONTHLY PR #10
ACH					
		10/5/20	TELECTRONIC FEDERAL TAX PMT		FICA TAX- MONTHLY PR #10
		10/5/20	ELECTRONIC FEDERAL TAX PMT	543.07	FICA TAX- MONTHLY PR #10
ACH	000000==0455	10/5/20	STATE OF WIE-PAYMENT SERVICES	543.07 18,167,90	NOVEMBER HEALTH INSURANCE PREMIUM
16817	262628750109	10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T	543.07 18,167,90 97,82	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18
16817 16818	269597	10/5/20 10/5/20 10/5/20	STATE OF WIE-PAYMENT SERVICES AT&T EH WOLF & SONS INC	543.07 18,167,90 97,82 365.20	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FLUID 55 GAL
16817		10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T	543.07 18,167,90 97,82 365.20	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18
16817 16818	269597	10/5/20 10/5/20 10/5/20	STATE OF WIE-PAYMENT SERVICES AT&T EH WOLF & SONS INC	543.07 18,167.90 97.82 365.20 493,55	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020
16817 16818 16819 16820	269597 _ AR121816 	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC	543.07 18,167,90 97,82 365.20 493,55 3,292,00	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM
16817 16818 16819 16820 16821	269597 AR121816 1702595 1318374-IN	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYME & DOLAN INC PORT A JOHN	543.07 18,167.90 97.82 365.20 493,55 3,292,00 110.00	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18  TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK
16817 16818 16819 16820 16821 16822	269597 AR121816 1702595 1318374-IN I678250	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO	543.07 18,167.90 97.82 365.20 493,55 3,292.00 110.00 1,881.75	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES
16817 16818 16819 16820 16821 16822 16823	269597 AR121816 1702595 1318374-IN	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER	543.07 18,167,90 97,82 365,20 493,55 3,292,00 110,00 1,881.75 11,131.10	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES CENTERLINE PAINTING- 08/04/20 - 08/05/20
16817 16818 16819 16820 16821 16822 16823 ACH	269597 AR121816 1702595 1318374-IN I678250	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD	543.07 18,167,90 97.82 365.20 493,55 3,292.00 110.00 1,881.75 11,131.10	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 19 TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES CENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21
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16817 16818 16819 16820 16821 16822 16823 ACH ACH ACH 16824 16825	269597 AR121816 1702595 1318374-IN 1678250 7697 150679 29-138	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/6/20 10/7/20 10/7/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CIVI TEK CONSULTING	643.07 18,167,90 97,82 365.20 493,55 3,292.00 110.00 1,881.75 11,131.10 18,821.16 6,510.04 760.00 3,750.00	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 19 TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES  CENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 FICA TAX- BIWEEKLY PR #21 DCCTOBER PROFESSIONAL SERVICES AGREEMENT AUGUST CONSULTING SERVICES
16817 16818 16819 16820 16821 16822 16823 ACH ACH ACH 16824 16825 16826	269597 AR121816 1702595 1318374-IN I678250 7697 150679 29-138 221223	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/7/20 10/7/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CIVI TEK CONSULTING KERBER, ROSE & ASSOCIATES	643.07 18,167,90 97.82 365.20 493,55 3,292,00 110,00 1,881.75 11,131,10 18,821.16 6,510,04 760,00 3,750,00 175.20 4,000,00	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES OCENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 FICA TAX- BIWEEKLY PR #21 PLAN 457- BIWEEKLY PR #21 OCTOBER PROFESSIONAL SERVICES AGREEMENT LAUGUST CONSULTING SERVICES FINAL INV- AUDIT OF FINANCIAL STATEMENTS FOR YR END 2019
16817 16818 16819 16820 16821 16822 16823 ACH ACH 16824 16825 16826 16827	269597 AR121816 1702595 1318374-IN I678250 7697 150679 29-138 221223 244086	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/7/20 10/5/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OPFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CM TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP	643.07 18,167,90 97,82 365,20 493,55 3,292,00 110,00 1,881.75 11,131.10 18,821.16 6,510.04 760,00 3,750,00 175,20 4,000,00 835,00	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FLUID 56 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 PROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES CENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 FICA TAX- BIWEEKLY PR #21 PLAN 457- BIWEEKLY PR #21 OCTOBER PROFESSIONAL SERVICES AGREEMENT AUGUST CONSULTING SERVICES JENAL INV- AUDIT OF FINANCIAL STATEMENTS FOR YR END 2019 2020 HIGHWAY IMPROVEMENT PROGRAM- SERVICES THROUGH AUGUST 31, 2020
16817 16818 16819 16820 16821 16822 16823 ACH ACH ACH 16824 16826 16826 16827 16828	269597 AR121816 1702595 1318374-IN I678250 7697 150679 29-138 221223	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/7/20 10/7/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CM TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP MUNICIPAL LAW & LITIGATION	643.07 18,167,90 97,82 365.20 493,55 3,292.00 110.00 1,881.75 111,131.10 18,821.16 6,510.04 760.00 175.20 4,000.00 835.00 4,552.10	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 19 TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES OENTER.INE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 FICA TAX- BIWEEKLY PR #21 PLAN 457- BIWEEKLY PR #21 OCTOBER PROFESSIONAL SERVICES AGREEMENT JAUGUST CONSULTING SERVICES FINAL INV- AUDIT OF FINANCIAL STATEMENTS FOR YR END 2019 2020 HIGHWAY IMPROVEMENT PROGRAM- SERVICES THROUGH AUGUST 31, 2020 AUGUST & SEPTEMBER LEGAL SERVICES
16817 16818 16819 16820 16821 16822 16823 ACH ACH 16824 16826 16826 16827 16828 16828	269597 AR121816 1702696 1318374-IN I678250 7697  150679 29-138 221223 244086 13296	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/7/20 10/7/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CIVI TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP MUNICIPAL LAW & LITIGATION ONTECH SYSTEMS INC	643.07 18,167,90 97,82 365.20 493,55 3,292.00 110,00 1,881.75 11,131,10 6,510.04 769,00 3,750.00 175,20 4,000.00 835,00 4,552.10 3,227,44	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FLUID 56 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES OCENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 FIGA TAX- BIWEEKLY PR #21 PLAN 457- BIWEEKLY PR #21 OCTOBER PROFESSIONAL SERVICES AGREEMENT JAUGUST CONSULTING SERVICES FINAL INV- AUDIT OF FINANCIAL STATEMENTS FOR YR END 2019 2020 HIGHWAY IMPROVEMENT PROGRAM- SERVICES THROUGH AUGUST 31, 2020 JAUGUST & SEPTEMBER LEGAL SERVICES APPLE IPADS & ASSECCORIES / SEPT WEBROOT AGREE / TECH SRVS- ONSITE & REMOT
16817 16818 16819 16820 16820 16821 16822 16823 ACH ACH ACH 16824 16826 16826 16826 16827 16828 16829	269597 AR121816 1702595 1318374-IN IG78250 7697  150679 29-138 221223 244086 13296	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/6/20 10/7/20 10/7/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CM TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP MUNICIPAL LAW & LITIGATION	643.07 18,167,90 97,82 365.20 493,55 3,292.00 110,00 1,881.75 11,131,10 6,510.04 769,00 3,750.00 175,20 4,000.00 835,00 4,552.10 3,227,44	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 19 TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES OENTER.INE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 FICA TAX- BIWEEKLY PR #21 PLAN 457- BIWEEKLY PR #21 OCTOBER PROFESSIONAL SERVICES AGREEMENT JAUGUST CONSULTING SERVICES FINAL INV- AUDIT OF FINANCIAL STATEMENTS FOR YR END 2019 2020 HIGHWAY IMPROVEMENT PROGRAM- SERVICES THROUGH AUGUST 31, 2020 AUGUST & SEPTEMBER LEGAL SERVICES
16817 16818 16819 16820 16821 16822 16823 ACH ACH 16824 16826 16826 16826 16828 16829	269597 AR121816 1702696 1318374-IN I678250 7697  150679 29-138 221223 244086 13296	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/7/20 10/7/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CIVI TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP MUNICIPAL LAW & LITIGATION ONTECH SYSTEMS INC	643.07 18,167,90 97.82 365.20 493.55 3,292.00 110.00 1,881.75 11,131.10 18,821.16 6,510.04 760.00 3,750.00 4,000.00 835.00 4,552.10 3,227.44 530.00	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FLUID 56 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES OCENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 FIGA TAX- BIWEEKLY PR #21 PLAN 457- BIWEEKLY PR #21 OCTOBER PROFESSIONAL SERVICES AGREEMENT JAUGUST CONSULTING SERVICES FINAL INV- AUDIT OF FINANCIAL STATEMENTS FOR YR END 2019 2020 HIGHWAY IMPROVEMENT PROGRAM- SERVICES THROUGH AUGUST 31, 2020 JAUGUST & SEPTEMBER LEGAL SERVICES APPLE IPADS & ASSECCORIES / SEPT WEBROOT AGREE / TECH SRVS- ONSITE & REMOT
16817 16818 16819 16820 16821 16822 16823 ACH ACH ACH 16824 16826 16826 16826 16828 16829 16830	269597 AR121816 1702595 1318374-IN IG78250 7697  150679 29-138 221223 244086 13296  36 14538	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/7/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CIVI TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP MUNICIPAL LAW & LITIGATION ONTECH SYSTEMS INC TWO BROTHERS AND A MOP	643.07 18,167,90 97,82 365,20 493,55 3,292,00 110,00 1,881.75 11,131.10 18,821.16 6,510.04 760,00 3,750,00 175,20 4,000,00 835,00 4,552,10 3,227,44 539,00	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 19 TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 PROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES CENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 FICA TAX- BIWEEKLY PR #21 PLAN 457- BIWEEKLY PR #21 OCTOBER PROFESSIONAL SERVICES AGREEMENT AUGUST CONSULTING SERVICES 1 PINAL INV- AUDIT OF FINANCIAL STATEMENTS FOR YR END 2019 2020 HIGHWAY IMPROVEMENT PROGRAM- SERVICES THROUGH AUGUST 31, 2020 AUGUST & SEPTEMBER LEGAL SERVICES APPLE IPADS & ASSECCORIES / SEPT WEBROOT AGREE / TECH SRVS- ONSITE & REMOT SEPTEMBER CLEANING SERVICES- VILLAGE HALL & OPW AUGUST CONTRACT SERVICES
16817 16818 16819 16820 16821 16822 16823 ACH ACH 16824 16824 16826 16827 16828 16829 16830 16831 16832	269597 AR121816 1702595 1318374-IN I678250 7597  150679 29-138 221223 244086 13296  36 14538 1978 / 1984	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/7/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T  EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CM TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP MUNICIPAL LAW & LITIGATION ONTECH SYSTEMS INC TWO BROTHERS AND A MOP WASHINGTON CTY SHERIFFS OFFICE WELLNTEL INC	643.07 18,167,90 97,82 365.20 493,55 3,292.00 110,00 1,881.75 11,131.16 6,510.04 760,00 175.20 4,000,00 4,552.10 3,227.44 530.00 3,4,731.58	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 19 TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES OCHTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 FICA TAX- BIWEEKLY PR #21 PLAN 457- BIWEEKLY PR #21 OCTOBER PROFESSIONAL SERVICES AGREEMENT JAUGUST CONSULTING SERVICES FINAL INV- AUDIT OF FINANCIAL STATEMENTS FOR YR END 2019 2020 HIGHWAY IMPROVEMENT PROGRAM- SERVICES THROUGH AUGUST 31, 2020 AUGUST & SEPTEMBER LEGAL SERVICES APPLE IPADS & ASSECCORIES / SEPT WEBROOT AGREE / TECH SRVS- ONSITE & REMOT SEPTEMBER CLEANING SERVICES- VILLAGE HALL & DPW JAUGUST CONTRACT SERVICES QTR 3 FIELD WORK, REPLACMENT BATTERIES, SENSORS & NEW INSTALLATIONS
16817 16818 16819 16820 16821 16822 16823 ACH ACH ACH 16824 16826 16826 16827 16829 16830 16831 16833 16833	269597 AR121816 1702595 1318374-IN IG78250 7697  150679 29-138 221223 244086 13296  36 14538	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/6/20 10/6/20 10/7/20 10/7/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CIVI TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP MUNICIPAL LAW & LITIGATION ONTEOH SYSTEMS INC TWO BROTHERS AND A MOP WASHINGTON CTY SHERIFFS OFFICE WELLNTEL INC NEU'S BUILDING CENTER INC	643.07 18,167,90 97.82 365.20 493,55 3,292.00 110,00 1,881.75 11,131.10 18,821.16 6,510.04 760.00 3,750.00 4,552.10 3,227.44 530.00 34,731.58 14,267.00 44.56	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM-BARK LAKE PARK SIGNS & POLE PACKAGES  I CENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 PLAN 457- BIWEEKLY PR #21 OCTOBER PROFESSIONAL SERVICES AGREEMENT JAUGUST CONSULTING SERVICES FINAL INV- AUDIT OF FINANCIAL STATEMENTS FOR YR END 2019 2020 HIGHWAY IMPROVEMENT PROGRAM- SERVICES THROUGH AUGUST 31, 2020 AUGUST & SEPTEMBER LEGAL SERVICES APPLE IPADS & ASSECCORIES / SEPT WEBROOT AGREE / TECH SRVS- ONSITE & REMOT SEPTEMBER CLEANING SERVICES- VILLAGE HALL & DPW AUGUST CONTRACT SERVICES DTW SUPPLIES- STOCK
16817 16818 16819 16820 16821 16822 16823 ACH ACH 16824 16826 16827 16828 16829 16830 16831 16832	269597 AR121816 1702595 1318374-IN I678250 7597  150679 29-138 221223 244086 13296  36 14538 1978 / 1984	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/7/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T  EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CM TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP MUNICIPAL LAW & LITIGATION ONTECH SYSTEMS INC TWO BROTHERS AND A MOP WASHINGTON CTY SHERIFFS OFFICE WELLNTEL INC	643.07 18,167,90 97.82 365.20 493,55 3,292.00 110,00 1,881.75 11,131.10 18,821.16 6,510.04 760.00 3,750.00 4,552.10 3,227.44 530.00 34,731.58 14,267.00 44.56	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 19 TRACTOR FLUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES OENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 FICA TAX- BIWEEKLY PR #21 PLAN 457- BIWEEKLY PR #21 OCTOBER PROFESSIONAL SERVICES AGREEMENT JAUGUST CONSULTING SERVICES FINAL INV- AUDIT OF FINANCIAL STATEMENTS FOR YR END 2019 2020 HIGHWAY IMPROVEMENT PROGRAM- SERVICES THROUGH AUGUST 31, 2020 AUGUST & SEPTEMBER LEGAL SERVICES APPLE IPADS & ASSECCORIES / SEPT WEBROOT AGREE / TECH SRVS- ONSITE & REMOTE SEPTEMBER CLEANING SERVICES- VILLAGE HALL & DPW JAUGUST CONTRACT SERVICES QTR 3 FIELD WORK, REPLACMENT BATTERIES, SENSORS & NEW INSTALLATIONS
16817 16818 16819 16820 16821 16822 16823 ACH ACH ACH 16824 16826 16826 16827 16829 16830 16831 16833 16833	269597 AR121816 1702595 1318374-IN I678250 7597  150679 29-138 221223 244086 13296  36 14538 1978 / 1984	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/6/20 10/6/20 10/7/20 10/7/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CIVI TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP MUNICIPAL LAW & LITIGATION ONTEOH SYSTEMS INC TWO BROTHERS AND A MOP WASHINGTON CTY SHERIFFS OFFICE WELLNTEL INC NEU'S BUILDING CENTER INC	643.07 18,167,90 97.82 365.20 493,55 3,292.00 110,00 1,881.75 11,131.10 18,821.16 6,510.04 760.00 3,750.00 4,552.10 3,227.44 530.00 34,731.58 14,267.00 44.56	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM-BARK LAKE PARK SIGNS & POLE PACKAGES  I CENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 PLAN 457- BIWEEKLY PR #21 OCTOBER PROFESSIONAL SERVICES AGREEMENT JAUGUST CONSULTING SERVICES FINAL INV- AUDIT OF FINANCIAL STATEMENTS FOR YR END 2019 2020 HIGHWAY IMPROVEMENT PROGRAM- SERVICES THROUGH AUGUST 31, 2020 AUGUST & SEPTEMBER LEGAL SERVICES APPLE IPADS & ASSECCORIES / SEPT WEBROOT AGREE / TECH SRVS- ONSITE & REMOT SEPTEMBER CLEANING SERVICES- VILLAGE HALL & DPW AUGUST CONTRACT SERVICES DTW SUPPLIES- STOCK
16817 16818 16819 16820 16821 16822 16823 ACH ACH ACH 16824 16826 16826 16827 16829 16830 16831 16833 16833	269597 AR121816 1702595 1318374-IN I678250 7597  150679 29-138 221223 244086 13296  36 14538 1978 / 1984	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/6/20 10/6/20 10/7/20 10/7/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CMI TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP MUNICIPAL LAW & LITIGATION ONTECH SYSTEMS INC TWO BROTHERS AND A MOP WASHINGTON CTY SHERIFFS OFFICE WELLITEL INC NEU'S BUILDING CENTER INC PHCC & MP/HC	643.07 18,167,90 97,82 365.20 493,55 3,292.00 110,00 1,881.75 11,131,10 18,821.16 6,510.04 760.00 3,750.00 4,552.10 3,227,44 530.00 34,731.58 14,267,90 44.56 79.00	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FLUID 56 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES JCENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 PLAN 457- BIMEEKLY
16817 16818 16819 16820 16821 16822 16823 ACH ACH ACH 16824 16826 16826 16827 16828 16829 16830 16831 16833	269597 AR121816 1702595 1318374-IN I678250 7597  150679 29-138 221223 244086 13296  36 14538 1978 / 1984	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/6/20 10/6/20 10/7/20 10/7/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CIVI TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP MUNICIPAL LAW & LITIGATION ONTEOH SYSTEMS INC TWO BROTHERS AND A MOP WASHINGTON CTY SHERIFFS OFFICE WELLNTEL INC NEU'S BUILDING CENTER INC	643.07 18,167,90 97,82 365.20 493,55 3,292.00 110,00 1,881.75 11,131,10 18,821.16 6,510.04 760.00 3,750.00 4,552.10 3,227,44 530.00 34,731.58 14,267,90 44.56 79.00	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FUID 55 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM-BARK LAKE PARK SIGNS & POLE PACKAGES  I CENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 PLAN 457- BIWEEKLY PR #21 OCTOBER PROFESSIONAL SERVICES AGREEMENT JAUGUST CONSULTING SERVICES FINAL INV- AUDIT OF FINANCIAL STATEMENTS FOR YR END 2019 2020 HIGHWAY IMPROVEMENT PROGRAM- SERVICES THROUGH AUGUST 31, 2020 AUGUST & SEPTEMBER LEGAL SERVICES APPLE IPADS & ASSECCORIES / SEPT WEBROOT AGREE / TECH SRVS- ONSITE & REMOT SEPTEMBER CLEANING SERVICES- VILLAGE HALL & DPW AUGUST CONTRACT SERVICES DTW SUPPLIES- STOCK
16817 16818 16819 16820 16821 16822 16823 ACH ACH ACH 16824 16826 16826 16827 16828 16829 16830 16831 16833	269597 AR121816 1702595 1318374-IN I678250 7597  150679 29-138 221223 244086 13296  36 14538 1978 / 1984	10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/5/20 10/6/20 10/6/20 10/6/20 10/7/20 10/7/20 10/5/20	STATE OF WI E-PAYMENT SERVICES AT&T EH WOLF & SONS INC OFFICE COPYING EQUIPMENT LTD PAYNE & DOLAN INC PORT A JOHN TAPCO WASHINGTON COUNTY TREASURER VILLAGE OF RICHFIELD ELECTRONIC FEDERAL TAX PMT WISCONSIN DEFERRED COMP ASSOCIATED APPRAISAL CMI TEK CONSULTING KERBER, ROSE & ASSOCIATES KUNKEL ENGINEERING GROUP MUNICIPAL LAW & LITIGATION ONTECH SYSTEMS INC TWO BROTHERS AND A MOP WASHINGTON CTY SHERIFFS OFFICE WELLITEL INC NEU'S BUILDING CENTER INC PHCC & MP/HC	643.07 18,167,90 97,82 365.20 493,55 3,292.00 110,00 1,881.75 11,131,10 18,821.16 6,510.04 760.00 3,750.00 4,552.10 3,227,44 530.00 34,731.58 14,267,90 44.56 79.00	NOVEMBER HEALTH INSURANCE PREMIUM MONTHLY SERVICE- SEP 19 THRU OCT 18 TRACTOR FLUID 56 GAL SHARP COPIER CONTRACT- 8/12/2020 TO 9/11/2020 ROAD MATERIALS- COMMERCIAL 9.5 MM HANDICAP RESTROOM- BARK LAKE PARK SIGNS & POLE PACKAGES JCENTERLINE PAINTING- 08/04/20 - 08/05/20 BIWEEKLY PR #21 PLAN 457- BIMEEKLY

### VILLAGE OF RICHFIELD

Treasurer's Report for September 30, 2020

	Interest Rate		eginning Balance eptember 1, 2020	Inte	erest Earned	Sej	Ending Balance otember 30, 2020
Landmark Checking Account	0,25%	\$	1,240,143.85	\$	237.10	\$	1,119,669.14
LGIP General Fund	0.13%	\$	3,043,415.61	\$	312.93	\$	3,043,728.54
LGIP Fire Impact Fees	0.13%	\$	34,291.66	\$	3,53	\$	34,295.19
LGIP Park Impact Fees	0.13%	\$	92,622.03	\$	9.52	\$	92,631.55
LGIP Tax Account	-	\$	-				
FNB Entrepreneur Plus Account	0.05%	\$	127,959.66	\$	5.26	\$	127,964.92
FNB Comm Choice MMDA Account	0.10%	\$	260,310.98	\$	21.40	\$	260,332.38
Westbury Bank MM Account	0.25%	\$	258,461.04	\$	52.96	\$	258,514.00
	CERTIFICAT	ES C	OF DEPOSIT				
	Purchase Date		Expiration Date	In	iterest Rates		Amoun
Westbury Bank- 18 Month	April 24, 2018		April 24, 2021		1.74%	\$	272,368.00
BMO Harris Bank- 11 Month	June 24, 2020		May 24, 2021		0.80%	\$	267,983.43

LETTERS OF CR	JARANTEES			
	Purchase Date	Expiration Date		Amount
US Bank National Association (Kwik Trip Inc)	January 4, 2019	January 4, 2021	\$	1,353,000.00
Horicon Bank (Steven Schmidt- Whitetail Run Road Ext)	January 17, 2019	January 17, 2021	\$	33,600.00
First National Bank (Monches Investments LLC- Escrow of Funds)	July 2, 2019		\$	71,444.01

excel/mydocuments/treasurersreport.xls

# 2020-2021 "NEW" OPERATOR'S LICENSE APPLICATIONS

See Attached List

### 2020-21 "NEW" OPERATOR'S LICENSE APPLICATIONS

Meeting Date: October 15, 2020 Submitted by: Deputy Clerk, Cox

FIRST NAME	LAST NAME	ESTABLISHMENT	COURSE OR LICENSE		
Jennifer	Roesch	Fat Charlies	LICENSE		
Jason	Duehring	Daniel Boone Conservation League	COURSE		
	100				
		1 1			
39			E E E E E E E E E E E E E E E E E E E		

### Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

Town	a Manatinda	O a complete of	W.Cookinato-	
To the governing body of: X Village City	of Richfield	County of	Washington	
The undersigned duly authorized officer	/member/manager of KWIK	TRIP, INC. Registered Name of Corporation / Or	ganization or Limited L	iability Company)
a corporation/organization or limited liabil	lity company making application	n for an alcohol beverage lice	nse for a premises	s known as
Kwik Trip 1013				
located at2900 Highway 167, Ric	(Trade Nam chfield, WI 53076	e)		
appoints Leanne M. Rivera	(Name of Appoints	od Adenti	***************************************	
1506 Creek Rd, Apt. 5,	, .,	an uaesio		
	(Home Address of App	ointed Agent)		The second secon
to act for the corporation/organization/lim to alcohol beverages conducted therein. organization/limited liability company have	Is applicant agent presently ac	cting in that capacity or reque	sting approval for	any corporation/
Yes No If so, indicate the Current agent of Kwik Trip 136, West Be	e corporate name(s)/limited liab and, WI until new agent appointr		ipality(ies).	
Is applicant agent subject to completion	of the responsible beverage ser	rver training course?	es No	
How long immediately prior to making thi	is application has the applicant	agent resided continuously in	ı Wisconsin?Sir	nce 3/2 <u>010</u>
Place of residence last year1506 Cre	ek Rd, Apt. 5, West Bend, WI 5	3090	****	
For: KWIK T	RIP, INC.			
By:	Name of Mode	tion / Organization / Limited Liability	Company)	
<del></del>	(Signa	ture of Officer / Member / Manager)		
Any person who knowingly provides mat \$1,000.	erially false information in an ap	oplication for a license may be	e required to forfei	t not more than
	ACCEPTANCE BY AG	ENT		
,	M. Rivera	, hereby acce	pt this appointmer	nt as agent for the
•	/pe Agent's Name)	11 112		
<ul> <li>corporation/organization/limited_liability</li> <li>beverages conducted on the premises in the premises in the premises.</li> </ul>		all a second second	of all business re	elative to alcohol
Vanne B		8/27/20	Agent's age _	39
(Signature of Agent) 1506 Creek Rd, Apt. 5, West Bend	I. WI 53090	(Date)	Date of birth	11/24/1980
	forme Address of Agent)		Date of bittin_	
	APPROVAL OF AGENT BY M (Clerk cannot sign on behal			
I hereby certify that I have checked murthe character, record and reputation are				ilable information,
Approved onby	(Signature of Proper Loca	Title	(Town Chair, Village P	resident, Police Chiefi
AT-104 (R. 4-18)	, , , , , , , , , , , , , , , , , , , ,			sin Department of Revenue

### Auxiliary Questionnaire Alcohol Beverage License Application

Individual's Full Name (please print)					187	Or Lie :	#R160-5338-0	ነባクፈ-ሰን
	(last name)	***************************************	(first name	)	A A I	(middle n		/ V _ T - V _
	Rivera		Leanr	e		Mari	ie	
Home Address (sireet/route)		Post Office		City	N28/N. W. & N. W.	State	Zip Code	***************************************
1506 Creek Rd. #5		West Bend				WI	53090	
Home Phone Number	1000		Age	Date of Birth		1	e of Birth	
262-818-9836			39	11/24/1980		Chica	go Heights,	IL
The above named individual p Applying for an alcohol be A member of a partnersh Agent (Officer / Director / Member which is making application.) The above named individual p 1. How long have you continued. 2. Have you ever been convict violation of any federal law or municipality? If yes, give law or ordinance status of charges pending. 2002 OWI, 6-month licents. 3. Are charges for any offens for violation of any federal municipality?	verage license ip which is mader/Menager/Ager on for an alcoholously resided in the control of t	e as an individual aking application for of K  o	or an alcohold wik Trip, I (N)	nol beverage lice nc.  sime of Corporation, Limited Since 3/20 elated to alcoholiner states or ordinary imposed, and/o side of this form.)  an traffic unrelated states or ordinary imposed.	onse.  010 beverages) for linances of any or date, descripted to alcohol brances of any or dances or	county tion and everage: county or	yes  yes	No
If yes, describe status of cl 4. Do you hold, are you maki organization or member/m beverage license or permit	ng application anager/agent (?	of a limited flability			ying for any oth	er alcoho	···· Yes	[ No
If yes, describe status of cl 4. Do you hold, are you maki organization or member/m beverage license or permit	ng application anager/agent (?	of a limited liability k Trip 136, City of		d, WI, until new	ying for any oth agent appointm	er alcoho	···· Yes	No
If yes, describe status of cl 4. Do you hold, are you maki organization or member/m beverage license or permit	ng application anager/agent ? t agent of Kwi u an officer, di f a limited llabi vholesale lique	of a limited liability k Trip 136, City of (N irector, stockholder	West Ben lame, Location r, agent or ing or app r rectifier p	d, WI, until new and Type of License/Permployee of an lying for a whole	ying for any oth agent appointm permiti by person or cor sale beer permite of Wisconsin	er alcohonent appropriation	or Yes	₽ No
If yes, describe status of cl.  4. Do you hold, are you maki organization or member/m beverage license or permit If yes, identify. Curren  5. Do you hold and/or are you member/manager/agent or brewery/winery permit or v. If yes, identify.  6. Named individual must list.	ng application anager/agent ? t agent of Kwi u an officer, di f a limited liabi vholesale liquo	of a limited liability k Trìp 136, City of (N irector, stockholder ility company holdi or, manufacturer or	West Ben lame, Location r, agent of ing or app r rectifier p	d, WI, until new and Type of Ucense/F employee of an lying for a whole termit in the Stat	ying for any oth agent appointm Permit) by person or cor sale beer permite of Wisconsin	er alcoho	or Yes	No
If yes, describe status of cl.  4. Do you hold, are you maki organization or member/m beverage license or permit If yes, identify.  5. Do you hold and/or are you member/manager/agent or brewery/winery permit or v	ng application anager/agent ? t agent of Kwi u an officer, di f a limited liabi wholesale lique (Name of Whole in chronologic	of a limited liability k Trìp 136, City of (N irector, stockholder ility company holdi or, manufacturer or	West Ben lame, Location r, agent or ing or app r rectifier p employers	d, Wi, until new and Type of Losnos/Premployee of an lying for a whole permit in the State	ying for any oth agent appointm permiti by person or cor sale beer permite of Wisconsin	er alcoho	or Yes	No.

ÁT-103 (R. 7-18)

Wisconsin Department of Revenue

(Signature of Named Individual)

Leanne M. Rivera

### 1. Call to Order/Roll Call

The meeting was called to order by Village President John Jeffords at 7:00 PM. A quorum of the Village Board was present. Present: Village Board of Trustees; Bill Collins, Dan Neu, and Rock Brandner.

Excused Absent: Trustee Wolff

Also Present: Village Administrator Jim Healy and Deputy Clerk Donna Cox

### 2. Verification of Compliance with Open Meeting Law

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the <u>West Bend Daily News</u>, <u>Germantown Express</u> <u>News</u>, <u>Hartford Times Press</u>, and the <u>Milwaukee Journal Sentinel</u>.

### 3. Pledge of Allegiance

### 4. INTRODUCTION TO VILLAGE BOARD:

a. Washington County Supervisor Jodi Schulteis, Supervisory District No. 22

Ms. Schulteis stopped by to say hello and introduce herself.

5. PUBLIC COMMENTS: No Comments

### 6. CONSENT AGENDA

- a. Vouchers for Payment
- b. Treasurer's Report
- c. Applications for New Operator's Licenses
- d. Temporary "Class B"/Class "B" Picnic License Friess Lake Advancement Association
- e. Temporary Operator's License Applications
- f. Meeting Minutes for June 18, 2020 and July 23, 2020
- g. Final Acceptance of Infrastructure in Highland Ridge Subdivision
- h. Establishment of Speed Limit in Highland Ridge Subdivision Ordinance O2020-08-03

Motion by Trustee Brandner to approve the Vouchers for Payment, Treasurer's Report, Applications for New Operator's Licenses per the attached list, Application for a Temporary Class B Picnic License per the attached list, Applications for Temporary Operator's Licenses per the attached list, Minutes of the June 18th and July 23rd Meetings, to accept the recommendation of the Village Engineer to grant "Final Acceptance" of the Highland Ridge Subdivision's public infrastructure per the signed Developer's Agreement and subject to the Village Attorney's final review and approval, and Ordinance O2020-08-03, an Ordinance establishing a speed limit in Highland Ridge Subdivision; Seconded by Trustee Neu; Motion passed 4-0.

### 7. Public Hearing

Village President Jeffords read aloud the Public Hearings.

Motion by Village Trustee Neu to Open Public Hearing for Items 7a and 7b; Seconded by Village Trustee Collins; Motion carried unanimously by voice vote.

Jim Healy introduced Item 7a.

a. Discussion regarding a proposed rezoning for property identified by Tax Key: V10\_0008020 from A-1, Exclusive Agricultural District to M-4, Industrial Park District – Endeavor Business Park 13, LLC., Petitioner

**Public Hearing Comments:** No Comments

b. Discussion regarding a proposed Ordinance Amendment to Section 70.207(D)(1) to allow "Camping Cabins" as a Conditional Use in the P-1, Parks and Recreation District – Washington County Planning and Parks Department, Petitioner

Public Hearing Comments: No Comments

Motion by Village Trustee Neu to Close the Public Hearing for Items 7a and 7b; Seconded by Village Trustee Collins; Motion carried unanimously by voice vote.

### 8. DISCUSSION/ACTION

a. Discussion/ Action regarding Ordinance O2020-08-02, an Ordinance for a proposed rezoning of property identified by Tax Key: V10\_0008020 from A-1, Exclusive Agricultural District to M-4, Industrial Park District – Endeavor Business Park 13, LLC., Petitioner

Motion by Trustee Neu to approve Ordinance O2020-08-02, an Ordinance to Rezone the subject property identified by Tax Key, V10 0008020 from A-1, Exclusive Agricultural District to M-4, Industrial Park District, Seconded by Trustee Brandner, Motion carried without objection.

b. Discussion/Action regarding a One-Lot CSM for properties identified by Tax Keys: V10\_0008020D and V10\_0008020 in the Endeavor Business Park—Endeavor Business Park 13, LLC., Petitioner

Motion by Trustee Neu to approve the proposed One-Lot CSM for Endeavor Business Park 13, LLC. for property identified by Tax Keys: V10 0008020 and V10 0008020D subject to the following Specific and General Conditions of Approval:

### **Specific Conditions of Approval:**

- 1. The applicant address, to the satisfaction of the Village Engineer, comments from his letter dated July 15, 2020.
- 2. The Village Board accept the recommendation of the Plan Commission for the petitioned Rezoning of the subject property from A-1, Exclusive Agricultural District to M-4, Industrial Park District.

### **General Conditions of Approval:**

1. Staff and Governmental Approval: Subject to the developer satisfying all comments, conditions and concerns of the Village Planner, Village Engineer and all reviewing, objecting and approving bodies, which may include but not limited to the State of Wisconsin Department of Safety and Professional

Services per Ch. 236, Wisconsin Statutes and Ch. SPS 385, Wisconsin Administrative Code; the State of Wisconsin Department of Transportation per Ch. Trans. 236, Wisconsin Statutes, and Washington County; in regard to the Final Plat, and obtaining all necessary permits and approvals, and satisfaction of applicable requirements of State, Federal and Village Codes, statutes, lawful orders, prior to commencing recording of the Final Plat, whichever is earlier.

- 2. Professional Fees: Petitioner shall, on demand, reimburse the Village of all costs and expenses of any type that the Village incurs in connection with this development, including the cost of professional services incurred by the Village (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at meetings or other related professional services for this application, as well as to enforce the conditions in this conditional approval due to a violation of these conditions.
- 3. Payment of Charges: Any unpaid bills owed to the Village by the subject property owner or his or her tenants, operators or occupants, for reimbursement of professional fees (as described above); or for personal property taxes; or for real property taxes; or for licenses, permit fees or any other fees owed to the Village shall be placed upon the tax roll for the Subject Property if not paid within 30 days of billing by the Village, pursuant to Section 66.0627, Wis, Stats. Such unpaid bills also constitute a breach of the requirements of this conditional approval that is subject to all remedies available to the Village, including possible cause for termination of the conditional approval.

Seconded by Trustee Collins; Motion carried without objection

c. Discussion/Action regarding a proposed Ordinance Amendment, O2020-08-01, to allow "Camping Cabins" as a Conditional Use in the P-1, Parks and Recreation District – Washington County Planning and Parks Department, Petitioner

Motion by Trustee Collins to approve Ordinance O2020 08:01, an Ordinance to create Section 70.207(D)(1) of the Zoning Code Related to "Camping Cabins" as a Conditional Use in the P-1, Parks and Recreation District; Seconded by Trustee Brandner; Motion carried without objection.

d. Discussion/Action regarding the 2021-2025 Capital Improvement Program

Jim Healy introduced this item.

Motion by Trustee Brandner to accept the recommendation of the Capital Improvement Program Administrative Subcommittee for the approval of the 2021-2025 CIP; Seconded by Trustee Collins; Motion carried without objection.

Administrator Healy thanked Staff members Deanna Hupe and Jen Keller for their hard work and contributions on this document and for setting a high standard for other communities to follow.

e. Discussion/Action regarding a modification to the 2020 Groundwater Monitoring Program

Motion by Trustee Neu to authorize the additional expenditures of a previously agreed upon contract, not to exceed \$542 for fiscal year 2020 with Wellntel, Inc. for the purchase and relocation of Wellntel well monitoring devices; Seconded by Trustee Brandner; Motion carried without objection.

### 9. PUBLIC COMMENTS - No additional Comments

### 10. CLOSED SESSION

President John Jeffords read item 10a aloud.

Motion by Trustee Neu to enter into Closed Session pursuant to Wisconsin State Statutes, Section 19.85(1)(g); Seconded by Trustee Brandner; Motion carried unanimously by voice vote.

a. Discussion /Action to enter into Closed Session pursuant to Section 19.85(1)(c) of the Wis Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. — Jim Healy, Village Administrator

### 11. RECONVENE IN OPEN SESSION

Motion by Trustee Brandner to Reconvene in Open Session; Seconded by Trustee Collins; Motion carried unanimously by voice vote.

a. Discussion/Action regarding matters addressed in Closed Session outlined above.

### 12. ADJOURNMENT

Motion by Trustee Collins to adjourn the meeting; Seconded by Trustee Brandner; Motion carried without objection.

Respectfully Submitted,

Jim Healy Village Administrator

### 1. Call to Order/Roll Call

The meeting was called to order by Village President John Jeffords at 7:02 PM. A quorum of the Village Board was present. Present: Village Board of Trustees; Bill Collins, Dan Neu, Tom Wolff and Rock Brandner.

Also present: Village Administrator Jim Healy and Deputy Clerk Donna Cox

### 2. Verification of Compliance with Open Meeting Law

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the <u>West Bend Daily News</u>, <u>Germantown Express News</u>, <u>Hartford Times Press</u>, and the <u>Milwaukee Journal Sentinel</u>.

- 3. Pledge of Allegiance
- 4. PRESENTATION
  - a. 2019 Financial Audit Ms. Krisztina Dommer, Kerber Rose (See attached Document)
- 5. **PUBLIC COMMENTS:** No Comments
- 6. CONSENT AGENDA
  - a. Vouchers for Payment
  - b. Treasurer's Report
  - c. Applications for New Operator's Licenses
  - d. Notice of Disallowance for Insurance Claims Statewide Services, Inc.
  - e. 2020-2021 Recycling Consolidation Grant with Town of Polk

Motion by Trustee Wolff to approve the Vouchers for Payment, Treasurer's Report, Applications for New Operator's Licenses per the attached list, to direct Staff to prepare a "Notice of Disallowance" per the recommendation of the Village's liability insurance carrier, and to enter into an agreement with the Town of Polk for the production of educational materials regarding recycling for the 2020-2021 Recycling Consolidation Grant with the Wisconsin DNR; Seconded by Trustee Neu; Motion carried without objection.

### 7. DISCUSSION/ACTION

a. Discussion/Action regarding a Two-Lot Certified Survey Map (CSM) for property located at 4908 Plat Road (Tax Key: V10\_122100Z) and 601 Plat Road (V10\_1219) – Monches Properties LLC., Petitioner

Motion by Trustee Neu to approve the proposed Two-Lot CSM for Monches Properties LLC (Mr. and Mrs. John Loosen) for property located at 4908 Plat Road (Tax Key: V10\_122100Z) and 601 Plat Road (Tax Key: V10\_1219) subject to the following Specific and General Conditions of Approval:

### **Specific Conditions of Approval:**

1. The applicant address, to the satisfaction of the Village Engineer, comments from his letter dated August 27, 2020.

### **General Conditions of Approval:**

- 1. Staff and Governmental Approval: Subject to the developer satisfying all comments, conditions and concerns of the Village Planner, Village Engineer and all reviewing, objecting and approving bodies, which may include but not limited to the State of Wisconsin Department of Safety and Professional Services per Ch. 236, Wisconsin Statues and Ch. SPS 385, Wisconsin Administrative Code; the State of Wisconsin Department of Transportation per Ch. Trans. 236, Wisconsin Statutes, and Washington County; in regard to the Final Plat, and obtaining all necessary permits and approvals, and satisfaction of applicable requirements of State, Federal and Village Codes, statutes lawful orders, prior to commencing recording of the Final Plat, whichever is earlier.
- 2. Professional Fees: Petitioner shall, on demand, reimburse the Village of all costs and expenses of any type that the Village incurs in connection with this development, including the cost of professional services incurred by the Village (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at meetings or other related professional services for this application, as well as to enforce the conditions in this conditional approval due to a violation of these conditions.
- 3. Payment of Charges: Any unpaid bills owed to the Village by the subject property owner or his or her tenants, operators or occupants, for reimbursement of professional fees (as described above); or for personal property taxes; or for real property taxes; or for licenses, permits fees or any other fees owed to the Village shall be placed upon the tax roll for the Subject Property if not paid within 30 days of billing by the Village, pursuant to Section 66.0627, Wis. Stats. Such unpaid bills also constitute a breach of the requirements of this conditional approval that is subject to all remedies available to the Village, including possible cause for termination of the conditional approval;

Seconded by Trustee Brandner; Motion carried without objection.

b. Discussion/Action regarding an extraterritorial plat review for property located at W244N8883 Cordel Lane (Tax Key: LSBT\_0156018) – Kathleen T. Savorias, Petitioner

Motion by Trustee Wolff to approve the petitioned extraterritorial Two-Lot Certified Survey Map for Ms. Kathy Savorias, for property located at W244 N8883 Cordell Lane (Tax Keys: LBST\_0156018) in the Town of Lisbon subject to the following Specific Conditions of Approval:

### **Specific Conditions of Approval:**

- 1. The applicant receive approval from Waukesha County and the Town of Lisbon
- 2. <u>Signature block for the Village Board be added to say "Jim Healy, Village Clerk" and "John Jeffords, Village President";</u>

Seconded by Trustee Neu; Motion carried without objection.

c. Discussion/Action regarding a One-Lot Certified Survey Map (CSM) for property located at 2938 Maple Terrace (Tax Key: V10\_0372004 and V10\_0372005) – Larry J Schreiner, Gail M Schreiner, Petitioners

Motion by Trustee Neu to approve the proposed One-Lot CSM for property located at 2938 Maple Terrace (Tax Keys: V10\_0372004 & V10\_0372005), owned by Mrs. and Mrs. Larry J. Schreiner, subject to the following Specific and General Conditions of Approval:

### **Specific Conditions of Approval:**

1. The applicant address, to the satisfaction of the Village Engineer, comments from his letter dated August 27, 2020.

### **General Conditions of Approval:**

- 1. Staff and Governmental Approval: Subject to the developer satisfying all comments, conditions and concerns of the Village Planner, Village Engineer and all reviewing, objecting and approving bodies, which may include but not limited to the State of Wisconsin Department of Safety and Professional Services per Ch. 236, Wisconsin Statues and Ch. SPS 385, Wisconsin Administrative Code; the State of Wisconsin Department of Transportation per Ch. Trans. 236, Wisconsin Statutes, and Washington County, in regard to the Final Plat, and obtaining all necessary permits and approvals, and satisfaction of applicable requirements of State, Federal and Village Codes, statutes lawful orders, prior to commencing recording of the Final Plat, whichever is earlier.
- 2. Professional Fees: Petitioner shall, on demand, reimburse the Village of all costs and expenses of any type that the Village incurs in connection with this development, including the cost of professional services incurred by the Village (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at meetings or other related professional services for this application, as well as to enforce the conditions in this conditional approval due to a violation of these conditions.
- 3. Payment of Charges: Any unpaid bills owed to the Village by the subject property owner or his or her tenants, operators or occupants, for reimbursement of professional fees (as described above); or for personal property taxes; or for real property taxes; or for licenses, permits fees or any other fees owed to the Village shall be placed upon the tax roll for the Subject Property if not paid within 30 days of billing by the Village, pursuant to Section 66.0627, Wis. Stats. Such unpaid bills also constitute a breach of the requirements of this conditional approval that is subject to all remedies available to the Village, including possible cause for termination of the conditional approval;

Seconded by Trustee Brandner; Motion carried without objection.

d. Discussion/Action regarding a Three-Lot CSM and One Outlot for Zion United Methodist Church located at 3402 Willow Creek Road (Tax Key: V10\_0990 and V10\_099100M) – Board of Trustees of Emmanuel Community United Methodist Church of Menomonee Falls, Petitioners

Motion by Trustee Wolff to approve the proposed Three-Lot and One Outlot CSM for property located at 3402 Willow Creek Road (Tax Keys: V10 0990 and V10 099100M), owned by Zion Methodist Church of Colgate, subject to the following Specific and General Conditions of Approval:

### **Specific Conditions of Approval:**

- 1. The applicant address, to the satisfaction of the Village Engineer, comments from his letter dated August 27, 2020.
- 2. The applicant address, to the satisfaction of the Village Planner, comments contained in the Plan Commission Communication Form dated September 10, 2020

### **General Conditions of Approval:**

- 1. Staff and Governmental Approval: Subject to the developer satisfying all comments, conditions and concerns of the Village Planner, Village Engineer and all reviewing, objecting and approving bodies, which may include but not himited to the State of Wisconsin Department of Safety and Professional Services per Ch. 236, Wisconsin Statues and Ch. SPS 385, Wisconsin Administrative Code; the State of Wisconsin Department of Transportation per Ch. Trans. 236, Wisconsin Statutes, and Washington County, in regard to the Final Plat, and obtaining all necessary permits and approvals, and satisfaction of applicable requirements of State, Federal and Village Codes, statutes lawful orders, prior to commencing recording of the Final Plat, whichever is earlier.
- 2. Professional Fees: Petitioner shall, on demand, reimburse the Village of all costs and expenses of any type that the Village incurs in connection with this development, including the cost of professional services incurred by the Village (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at meetings or other related professional services for this application, as well as to enforce the conditions in this conditional approval due to a violation of these conditions.
- Payment of Charges: Any unpaid bills owed to the Village by the subject property owner or his or her tenants, operators or occupants; for reimbursement of professional fees (as described above); or for personal property taxes; or for real property taxes; or for licenses, permits fees or any other fees owed to the Village shall be placed upon the tax roll for the Subject Property if not paid within 30 days of billing by the Village, pursuant to Section 66.0627, Wis. Stats. Such unpaid bills also constitute a breach of the requirements of this conditional approval that is subject to all remedies available to the Village, including possible cause for termination of the conditional approval;

Seconded by Trustee Neu; Motion carried without objection.

8. PUBLIC COMMENTS - No Additional Comments

### 9. CLOSED SESSION

President Jeffords read Item 9a aloud.

Motion by Trustee Neu to enter into Closed Session pursuant to Wisconsin State Statutes, Section 19.85(1)(g); Seconded by Trustee Brandner; Motion carried unanimously by voice vote.

a. Discussion /Action to enter into Closed Session pursuant to Section 19.85(1)(c) of the Wis Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. — Jim Healy, Village Administrator

### 10. RECONVENE IN OPEN SESSION

Motion by Trustee Collins to Reconvene in Open Session at 8:40 PM; Seconded by Trustee Brandner; Motion carried unanimously by voice vote.

a. Discussion/Action regarding matters addressed in Closed Session outlined above.

### 11. ADJOURNMENT

Motion by Trustee Neu to adjourn the meeting at 8:41 PM; Seconded by Trustee Collins; Motion carried without objection.



### 5f

### BROWNFIELDS ASSESSMENT COALITION MEMORANDUM OF AGREEMENT BETWEEN

### WASHINGTON COUNTY and VILLAGE OF RICHFIELD

This Memorandum of Agreement documents the initial roles and responsibilities of the various parties involved in the Assessment Coalition with regard to FY2021 US EPA Community-Wide Coalition Assessment Grant for Hazardous Substance & Petroleum Brownfields.

- 1. This agreement will be effective immediately following the anticipated award of the US EPA FY2021 Coalition Assessment Grant and will be amended upon completion of the Cooperative Agreement, Implementation Work Plan and Roles and Responsibilities for Activities Performed as part of the FY2021 Coalition Assessment Grant. Upon award of the FY2021 Coalition Assessment Grant, the Village of Richfield's designated Site Redevelopment Committee (SRC) representative will work with Washington County, Economic Development Washington County (EDWC), and an environmental consultant to finalize the Implementation Work Plan and the Roles and Responsibilities for Activities Performed as Part of the FY2021 Coalition Assessment Grant.
- 2. The anticipated grant period is October 1, 2021 through September 30, 2024. Washington County will be responsible to the US EPA for management of the Cooperative Agreement and compliance with the statutes, regulations, and terms and conditions of the award, and ensuring that all members of the coalition are in compliance with the terms and conditions.
- 3. It will be the responsibility of Washington County to provide timely information to the other Coalition Partners regarding the management of the Cooperative Agreement and any changes that may be made to the Cooperative Agreement over the period of performance.
- 4. It is anticipated that the Coalition Partners will include the City of West Bend, City of Hartford, Village of Jackson, Village of Slinger, Village of Richfield, Village of Germantown and the Village of Kewaskum. Washington County and the Coalition Partners plan to implement several key steps that will ensure the successful completion of the project including the continued role of the Site Redevelopment Steering Committee (SRC), which is a formal committee responsible for site selection and oversight of the Brownfield Assessment Grant through the Site Redevelopment Program. Working collaboratively, the Site Redevelopment Program advances targeted and impactful redevelopment of blighted sites by leveraging valuable and sustainable funding and other resources to provide economic growth and vitality and enhance the quality of life in Washington County.
- 5. The contact information is as follows:

Washington County
Debora Sielski, Deputy Director, Planning & Parks
Project Manager for Assessment Grant
333 East Washington Street, Suite 2300
P.O. Box 2003
West Bend, WI 53095-2003
262-335-4445

and

Village of Richfield Jim Healy, Village Administrator 4128 Hubertus Road Hubertus, Wisconsin 53033 262-628-2260

6. Activities funded through the Cooperative Agreement will be outlined in the Implementation Work Plan that will be approved by the US EPA and may include inventory preparation, site selection criteria development, assessments, planning (including cleanup planning) relating to brownfield sites, and outreach materials and implementation, and other eligible activities.

Upon award of the FY2021 Coalition Assessment Grant, Roles and Responsibilities for Activities to be Performed as Part of U.S. EPA Brownfields Grant Implementation will be developed and outline the specific tasks that must be completed by Coalition Partners (City of West Bend, City of Hartford, Village of Slinger, Village of Richfield, Village of Germantown, Village of Kewaskum and Village of Jackson), Washington County, EDWC and an environmental consultant. Washington County may work with other local government partners as part of the Brownfield Grant.

7. The Lead Coalition Member Washington County, in consultation with the SRC, Coalition Partners, Stantec, EDWC and Vandewalle developed a site selection process during the FY2014 Brownfield Assessment Grant and was updated during the FY2017 Assessment Grant. Utilizing this inventory, a minimum of seven sites will be assessed over the life of the Cooperative Agreement. Selected sites will be submitted to the US EPA for prior approval to ensure eligibility. The Implementation Work Plan, will identify the number of Phase I ESAs, Phase II ESAs, asbestos/hazardous building material surveys, remedial action plans and site/area-wide reuse/redevelopment sites to be completed for this grant.

As part of developing the grant, meetings will be held with Coalition Partners to discuss priority redevelopment areas for possible future assessment. Each of the Coalition Partners will select the site or area that is their highest priority in need of assessment. Assessment needs for these sites are expected to utilize approximately one-third (\$280,000) of the grant funds, with \$40,000 allocated for each of the Coalition partners. Additional sites will be selected based on the previously completed inventory and prioritization, as well as updates to be completed as part of the FY2021 grant.

- 8. As a Coalition Partner, the Village of Richfield agrees to commit an in-kind contribution of at a minimum \$1,200 to be satisfied through participation in the grant implementation including attending meetings as needed.
- 9. As part of this collaborative effort, the Site Redevelopment Steering Committee, at their June 30, 2020 meeting approved a 20% required match for all funds requested above the \$40,000 Coalition allocation. Coalition Partners can request a match exemption which would be considered by the SRC for sites that have been persistently overlooked by the redevelopment market based on the following factors:

- General public purpose where there is no clear economically viable redevelopment use
- No interested developer
- Developer without financial means
- No clear ownership
- Undue site complexities
- 10. Upon designation of the specific sites for assessment or remedial/reuse planning, it will be the responsibility of Washington County to work with the Coalition Partner in whose geographic area the site is located to finalize the scope of work for the environmental consultant. It will be the responsibility of the Coalition Partner to obtain all required permits, easements, and/or access agreements as may be necessary to undertake assessments at the selected site. If the partner does not have the capacity to perform these activities, Washington County may assist in securing the necessary site access agreements and permits.
- 11. The Lead Coalition Member Washington County, will be responsible for ensuring that other activities as negotiated in the Implementation Work Plan such as community outreach and involvement, are implemented in accordance with a schedule that will be agreed upon by Washington County and the Coalition Partner in whose geographic area the site to be assessed is located.

Agreed:	
Josh Schoemann, County Executive	Date:
Washington County Lead Coalition Member	
	Date:
Jim Healy, Village Administrator Village of Richfield Coalition Partner	



engineering | architecture | environmental | surveying landscape architecture | planning | economic development 262-204-2360 800-472-7372 FAX 262-375-2688 www.cedarcorp.com

September 23, 2020

Attention: Mr. James Healy, Village Administrator Village of Richfield 4128 Hubertus Road Hubertus, WI 53033

RE:

Kwik Trip

Letter of Credit Review

Dear Mr. Healy:

We have completed our review of the request to reduce the Letter of Credit for Kwik Trip. Our review was based upon our observation of construction completed to date.

Therefore, we recommend that the Letter of Credit be reduced from \$1,353,000 to \$202,950, provided that Lien Waivers are submitted for the completed infrastructure. Our recommendation is based upon work completed and the requirement of the Village, that 15% of the cost of completed public improvements remain as security for 12 months after substantial completion.

Please provide As-Built drawings prepared by a licensed professional engineer or surveyor. For the Storm Water Management Facility, please provide modeling, including CAD files, win SLAMM files and volume control modeling.

Please contact me at our Cedarburg office (phone 262-204-2341) if you require any additional information or if you have any questions.

Sincerely,

CEDAR CORPORATION

Ronald D. Dalton, P.E. Director/Office Manager

RDD/rem

cc: Jeff Osgood, Store Engineering, Kwik Trip, Inc.

Cedarburg

Green Bay

Madison

Menomonie



### VILLAGE OF RICHFIELD



### VILLAGE BOARD COMMUNICATION FORM

MEETING DATE: October 15, 2020

SUBJECT: CTH Q and Hillside Road – Roundabout Agreement with Town of Lisbon and Wash. Co.

DATE SUBMITTED: October 8, 2020

SUBMITTED BY: Jim Healy, Village Administrator

POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF LISBON AND WASHINGTON COUNTY FOR THE CONSTRUCTION OF A ROUNDABOUT AT THE INTERSECTION OF COUNTY TRUNK HIGHWAY (CTH) Q AND HILLSIDE ROAD?

### ISSUE SUMMARY:

In July of 2020, County Highway Commissioner Scott Schmidt made a presentation to the Village Board regarding a unique opportunity to partner with Washington County and the Town of Lisbon for a public safety improvement at the intersection of CTH Q and Hillside Road. For years, the Village has worked proactively with Washington County at seeking ways to mitigate the number of and severity of motor vehicle crashes at this intersection. Specifically, the following actions has been taken since the fall of 2015:

- Double "intersection ahead" signs being installed with proper spacing and flags attached
- Stop bar being painted on southbound Hillside Road.
- Re-alignment of southbound Hillside Road painting
- Previously, twin stop signs with reflective strips were placed on southbound Hillside Road and "cross traffic does not stop" signs installed
- Washington County radar trailer used to monitor speeds
- Vegetation trimmed near the intersection
- Intersection Sight Distances are above minimums
- Stopping sight distance are above minimums

The current Average Daily Traffic (ADT) Count is 11,200 vehicles driving through this intersection. It is expected that by 2050, the traffic count will be approximately 16,200. This is an increase of 43% in traffic volume. In the crashes that were analyzed from 2013 to 2017, this intersection had 30 total crashes. It ranked as the 4<sup>th</sup> worst intersection of any County Trunk Highway connecting to a local road in Washington County. It is the recommendation of the County Highway Commissioner that inexpensive options are no longer effective. As such, the County reached out to SEWRPC and WisDOT traffic safety engineers for recommendations. They hired a traffic consultant to analyze the intersections and potential engineering solutions. The firm they hired was Traffic Analysis and Design Incorporated (TADI).

TADI completed traffic counts and movements at this intersection in February and March of 2019. They reviewed constructing a two-way stop with controlled left-turn lanes, a four-way stop intersection, traffic signals, and a roundabout. A single lane modern roundabout, however, would be expected to address the severe angle crashes observed at this intersection. WisDOT currently reports a 50% reduction in injury and fatal crashes when two-way stop control intersections are converted to modern roundabouts. WisDOT reports an expected increase in property damage only crashes of 16%, but the benefit/cost of reducing severe crashes substantially outweighs the addition of property damage only crashes. Therefore, a single lane roundabout is recommended as the best option to improve traffic safety.

Roundabouts can have major advantages over a traditional stop sign or signal-controlled intersection. These benefits include an increase in driver safety, a more efficient traffic flow, a more aesthetically pleasing intersection, lower construction and maintenance costs, along with the following statistics from the Insurance Institute for Highway Safety:

- 37% reduction in overall collisions
- 75% reduction in injury collisions

- 90% reduction in fatality collisions
- 40% reduction in pedestrian collisions

Washington County applied for, and won, a HSIP grant from the Federal Government. As part of the application, the County had an anticipated cost of \$1,970,000 while the DOT has an anticipated cost of \$1,801,000 (which included a \$1,000 non-participating cost funded 100% locally). The Town of Lisbon and Village of Richfield have each been asked to fund ¼ of the local match amount, since they each have ¼ of the legs of the intersection. Those amounts would each be \$45,250 (\$181,000/4) for each local municipality and Washington County would be responsible for \$90,500 (\$181,000/2). This equates to the Village's cost participation in this agreement at being 2.5% of the total project cost.

Per the adopted Capital Improvement Plan, this dollar amount of \$45,250 has been included in the proposed 2021 Village Budget. Since the Board's approval of the proposed CIP for 2021-2025, Village Staff has been working with both the Town Administrator in the Town of Lisbon as well as the County Highway Commissioner, Concerns previously addressed by Village Staff and the Town of Lisbon Staff have been incorporated into the latest iteration of this draft agreement. The following are the primary considerations of the agreement:

- The maximum liability exposure to the Village is \$45,250, unless the Village petitions for an improvement that is not a part of the original cost estimate and is overruled by a vote of 2-1. Then the Village may, at its sole discretion, fund the improvement unilaterally. Additionally, if all three (3) parties agree to a design modification that increases the cost, it will be shared by the same percentage increase. If two (2) municipalities vote for an enhancement not a part of the original agreement, they will then split the cost 50/50. This also applies to future maintenance and service, if necessary. If the amount of the construction cost is above the anticipated amount, the County will cover the difference. If the amount is less, the Village will be refunded a pro-rata share.
- The Village is allotted one vote (per decision) regarding the project details including, but not limited to, the selection of the design firm, lighting, detour route, and acquisition of right-of-way, if necessary,
- The center island will be maintained by the Washington County Highway Department.
- No sidewalk will be a part of the project. We agree to jointly petition WisDOT for the same.
- The Village, Town and County will jointly work through the design process, host construction meetings, and develop a public information plan for the respective communities.
- The funds are required to be transferred to Washington County by December 31, 2021.

This contract has been reviewed by the County Attorney and the Attorney for the Town of Lisbon, Rather than have the attorney review multiple iterations of the agreement, Staff waited for mutual agreement and consent from the parties which occurred on October 8, 2020. This matter is scheduled to go before the Town of Lisbon Board the week of October 12th. It is anticipated that prior to the Village Board meeting on October 15th, the Village will know the direction the Town of Lisbon has given its Staff.

FISCAL IMPACT:

REVIEWED BY: Village Deputy Treasurer

Initial Project Costs: \$45,250

Future Ongoing Costs: Administrative staff time

Physical Impact (on people/space): Safety improvement of CTH Q and Hillside Road

Residual or Support/Overhead/Fringe Costs: Per contract

### ATTACHMENTS:

1. Agreement for the funding of roundabout construction – Intersection of CTH Q and Hillside Road

### STAFF RECOMMENDATION:

Motion to approve the proposed "Agreement for the funding of roundabout construction - Intersection of CTH O and Hillside Road, subject to the review and approval of the Village Attorney.

APPROVED FOR SUBMITTAL BY:

VILLAGE CLERK USE ONLY BOARD ACTION TAKEN

Village Staff Member  Village Administrator	Resolution No Ordinance No Approved Other	Continued To:  Referred To:  Denied  File No.	- -
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### AGREEMENT FOR THE FUNDING OF ROUNDABOUT CONSTRUCTION INTERSECTION OF CTH Q and HILLSIDE ROAD

This Agreement is entered into between Washington County ("the County"), the Village of Richfield ("the Village") and the Town of Lisbon ("the Town") for the purpose of establishing the parties' responsibility for funding the construction of a roundabout at the intersection of CTH Q and Hillside Road located in the Village of Richfield, Washington County.

WHEREAS, the intersection of CTH Q and Hillside Road located in the Village of Richfield, Washington County is currently a four-legged intersection with two of the legs maintained by the County and one each maintained by the Village and the Town; and

WHEREAS, the intersection is currently a two-way stop with signs on Hillside Road with a speed limit of 50 miles per hour approaching the intersection on CTH Q and 40 miles per hour approaching from Hillside road; and

WHEREAS, contributing factors that lead to the most prevalent crash pattern of rightangle crashes is that Hillside Road drivers misjudge available gaps and drivers do not see oncoming eastbound/westbound traffic; and

WHEREAS, a safety analysis of the intersection revealed that between 2013 and 2018 there were thirty-seven (37) crashes at this intersection and concluded that improvements to the intersection are necessary; and

WHEREAS, the analysis also concluded that a single lane roundabout is the best improvement method to address severe angle crashes at the intersection because according to Wisconsin Department of Transportation (WisDOT), conversions of two-way stop intersections into single lane modern roundabouts result in a reduction of injury and fatal accidents; and

WHEREAS, for the reasons stated above, the parties agree that the construction of a roundabout at the intersection of CTH Q and Hillside Road is of great benefit to the great many people who traverse the intersection and that because each of the parties has an obligation to maintain portions of the roadway leading into the intersection.

### NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

 The County shall be responsible for the construction of a single-lane roundabout at the intersection of CTH Q and Hillside Road which is anticipated to occur in 2023 (the "Project"). A concept drawing of the Project is attached as Attachment B.

It is anticipated that the cost of construction will total \$181,000.00, as stated on **Attachment A** attached to this Agreement (the "Anticipated Cost"). Of this total, the Village and the Town will each pay a maximum of \$45,250.00 and the County will pay

\$90,500.00. The Village and Town shall each pay their proportionate share to the County on or before December 31, 2021. The Village and Town's respective payment will not be refunded, except as provided by this Agreement.

In the event the actual cost exceeds the Anticipated Cost set forth above, the County agrees to pay the difference on behalf of the parties. In the event the actual cost is less than the Anticipated Cost, then (a) the Village and the Town shall each pay one-quarter of the actual cost; (b) the County shall pay one-half of the actual cost; and (c) the parties shall be refunded in accordance with their proportionate share of the cost. By way of illustration, if the actual cost was \$180,000.00, then of the \$1,000.00 remaining, \$250.00 would be refunded the Village, \$250.00 would be refunded to the Town, and \$500.00 would be refunded to the County.

- 2. The parties are each allotted one vote when making necessary decisions regarding the projection, including but not limited to, selection of the design firm, lighting, detour, and acquisition of right-of-way.
- 3. The parties may agree by unanimous vote to add enhancements not included in the Anticipated Cost and concept drawing, which would result in the actual cost exceeding the Anticipated Cost. If a unanimous vote occurs in accordance with this Section, then the Village and the Town shall each be responsible for one-quarter of that expenditure and the County is responsible for one-half.
- 4. The parties agree that if two municipalities vote for an enhancement not part of the Anticipated Cost and concept drawing and one vote against the enhancement, the two municipalities that that voted for the enhancement would split that cost at 50/50. If future maintenance/service is required for this item, the municipalities that paid for the enhancement cost would be responsible for the future maintenance/service costs.
- 5. The parties agree that should a municipality be overruled 2-1 on any enhancement decision, the overruled municipality may pay for the entirety of the enhancement costs and future maintenance of that enhancement item. If future maintenance/service is required for that enhancement, the municipality that paid for the enhancement cost would be responsible for the future maintenance/service costs.
- The center island of the roundabout shall be maintained by Washington County with the exception of any enhancements installed per paragraphs four (4) and five (5) above.

- 7. The Parties agree that no sidewalk will be installed with this project. The parties shall take any action necessary in order to comply with this Section, including but not limited to, providing written notice to WisDOT.
- 8. The Village and the Town shall be allowed to participate with the County in design meetings, construction meetings, shall be included in all correspondence relating to the project, and the selection of the Public Information Meeting dates.
- 9. The signature of all three (3) parties shall be required for this Agreement to go into effect.
- 10. In the event one or more parties do not transfer funds in accordance with paragraph one (1) of this Agreement, this Agreement shall be null and void, and any payment made to the County shall be returned entirely.
- 11. This Agreement represents the entire Agreement of the parties as to the subject matter contained herein and shall not be amended except by a written amendment approved by all governing bodies by all parties.
- 12. All actions or proceedings that relate to or arise out of this Agreement shall be governed by Wisconsin law and the parties' consent to venue of any action being in the county in which the party bringing that action is located.

The undersigned represent that they have the full authority of their respective parties to enter into this Agreement.

The second secon	
Village of Richfield	Town of Lisbon
Name/Title:	Name/Title:
Date:	Date:
Scott M. Schmidt Washington County Director of Public Works	
Date:	

### CONCEPTUAL COST ESTIMATE FOR: COUNTY LINE ROAD (CTH Q) / HILLSIDE ROAD ROUNDABOUT COLGATE

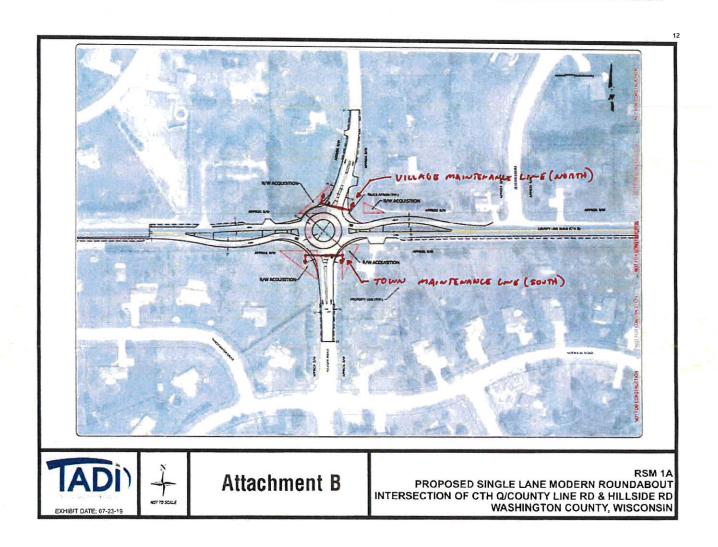
WASHINGTON COUNTY / WAUKESHA COUNTY
July 25, 2019

ITEM	ITEM DESCRIPTION	UNIT	QUANITY	UNIT PRICE	TOTAL		
***************************************	REMOVALS						
1	BITUMINOUS PAVEMENT	SY	6,250	\$4.50	\$28,125.00		
2	TREE REMOVAL	L5	1	\$20,000,00	\$20,000.00		
			-	REMOVAL SUBTOTAL COST	\$48,125.00		
÷	EARTHWORK						
3	COMMON EXCAVATION	CY.	5,800	\$14.00	\$81,200.00		
				EARTHWORK SUBTOTAL COST	\$81,200.00		
	PAVING ITEMS						
4	FULL DEPTH SAW CUT	ĹF	600	\$3.00	\$1,800.0		
5	HMA PAVEMENT 4 LT 58-28 S, 5-INCH	TON	1,500	\$90,00	\$135,000.0		
6	TACK COAT	ĞAL	400	\$4.00	\$1,600.0		
7	BASE AGGREGATE DENSE, 1 1/4-INCH	TON	5,000	\$15.00	\$75,000.0		
8	SELECT CRUSH MATERIAL	TON	3,450	\$18,00	\$62,100.0		
.9	MOUNTABLE CONCRETE CURB & GUTTER	LF	4,050	\$39.00	\$157,950.0		
10	CONCRETE COLORED TRUCK APRONS, 12-INCH	SY	850	\$90.00	\$76,500.0		
11.	CONCRETE MEDIAN	SF	11,500	. \$15.00	\$172,500.0		
			PA	VING ITEMS SUBTOTAL COST	\$682,450.0		
	ROADWAY SUBTOTAL COST						
	MISC ITEMS						
12	DRAINAGE / STORM SEWER	LS	10	% OF ROADWAY SUBTOTAL	\$81,177.5		
13	TRAFFIC CONTROL / STAGING	LS	20	% OF ROADWAY SUBTOTAL	\$162,355.0		
14	EROSION CONTROL / RESTORATION	LS	6	% OF ROADWAY SUBTOTAL	\$48,706.5		
15	LIGHTING	LS	12	% OF ROADWAY SUBTOTAL	\$97,413.0		
16	SIGNING / MARKING	LS	6	% OF ROADWAY SUBTOTAL	\$48,706,5		
17	MOBILIZATION	LS	10	% OF ROADWAY SUBTOTAL	<b>\$81,17</b> 7,5		
18	LANDSCAPING	LS	5	% OF ROADWAY SUBTOTAL	\$40,588.7		
				MISC ITEMS SUBTOTAL COST	\$560,124.7		
				TOTAL ROADWAY COST	\$1,371,899.7		
	DESIGN AND CONSTRUCTION			to any analysis and any analysis and any and any and any and any and any			
19	COST ESTIMATE CONTINGENCIES	LS	10	% OF ROADWAY	\$137,189.9		
20	ENGINEERING DESIGN AND STATE DESIGN REVIEW	LS	1.5	% OF ROADWAY	\$205,784.9		
21	CONSTRUCTION ENGINEERING AND OVERSIGHT	LS	15	% OF ROADWAY	\$205,784,9		
		DE:	SIGN AND CO	INSTRUCTION SUBTOTAL COST	\$548,759.9		
·· <del>···································</del>			Ţ	OTAL CONSTRUCTION COST	\$1,920,659.6		
., <del> </del>	REAL ESTATE						
22 .	COMPENSABLE UTILITY RELOCATES	LS	1	\$15,000.00	\$15,000.0		
23	REAL ESTATE	AC	0.22	\$75,000.00	\$16,500.0		
43				REAL ESTATE SUBTOTAL COST	\$31,500.0		
				HEVE PAINIT AADIO INC COST	442120212		





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CONCEPTUAL COST ESTIMATE - ROUNDABOUT
INTERSECTION OF CTH Q & HILLSIDE ROAD
WASHINGTON COUNTY, WISCONSIN



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#### VILLAGE OF RICHFIELD



#### VILLAGE BOARD COMMUNICATION FORM

MEETING DATE: October 15, 2020

SUBJECT: Asphalt pavement repair on Prairie Lane

DATE SUBMITTED: October 8, 2020

SUBMITTED BY: Jim Healy, Village Administrator

POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO ALLOW THE VILLAGE STAFF TO EXECUTE AN AGREEMENT WITH POBLOCKI PAVING FOR THE REPAIR OF A 10'WIDE BY 400' LONG AREA OF PRAIRIE LANE?

#### ISSUE SUMMARY:

Over the course of the last three (3) years, the Village Public Works Department has been habitually working to repair a segment of Prairie Lane which continues to erode and wash away shouldering and pavement material. The Village has provided temporary fixes to this area on multiple occasions this year alone, but every time a heavy rain occurs, due to the topography of the roadway the velocity of the water traveling southbound the issue persists. I've included for the convenience of the Village Board a series of emails sent and received from the adjacent property owners over the last two (2) years.

While the Village Public Works Department has laid approximately 350 tons of asphalt this year alone doing base patches, the width of what is necessary to permanently fix this repair (10') is beyond our capacity to fix. As such, DPW Supervisor Thicke reached out to local paving contractors to gauge their interest in the project, but both Wolf Paving and All Pro Asphalt declined interest. Last year, the Village hired Poblocki Paving to do considerable base patches on Lakeview Avenue on the southside of Friess Lake which have held up remarkably. In light of that fact, DPW Supervisor Thicke reached out to them once more for a bid and they submitted the attached quote for the consideration of the Board. Their submitted bid for the project is \$9,683.00. The authorization of this project will bring the total amount of "road construction and road maintenance" to just under \$1,000 of the \$1,500,000 budgeted for FY2020. As part of our commitment to the taxpayers with the passage of our road referendum in November of 2018, our task as a Village organization is to attempt, to the greatest degree possible, to spend each dollar on these types of projects to improve the Village's 149 miles of road.

If the Village Board is amenable to the agreement, a Class I Notice will need to be published per Wis. State Stats. and it is expected this work will be completed prior to October 31<sup>st</sup>, but we have been given assurances that should this project be delayed for weather, this project will be completed prior to the end of November. Members of the Village Board are invited to review the area personally prior to our meeting so they can see the extent of the damage which has occurred on this roadway over the last few years. It is generally located on the east side of Prairie Lane near 1470 Prairie Lane.



#### FISCAL IMPACT: REVIEWED BY: Village Deputy Treasurer Initial Project Costs: \$9,683 Future Ongoing Costs: Routine Maintenance Physical Impact (on people/space): Improvement of road right-of-way Residual or Support/Overhead/Fringe Costs: Labor related ATTACHMENTS: 1. Poblocki Paving quote for the repair of Prairie Lane, dated September 30, 2020 2. Various emails from Dennis and Theresa Driver (1470 Prairie Lane) STAFF RECOMMENDATION: Motion to authorize Public Works Supervisor Thicke to execute an agreement with Poblocki Paving in the amount of \$9,683 after sufficient notice has been published in the form of a Class I notice in the Daily News. VILLAGE CLERK USE ONLY APPROVED FOR SUBMITTAL BY: BOARD ACTION TAKEN Continued To: Resolution No. Ordinance No. Referred To: Approved Denied

Other

Village Administrator

File No.





P.O. Box 13456 Wauwatosa, WI 53213-0456

MADISON (608) 221-8680 Fax: (414) 476-9132

MILWAUKEE (414) 476-9130 Fax: (414) 476-9132

**RACINE** (262) 633-1105 Fax: (414) 476-9132

Date: September 30, 2020

WI Building Contractor Registration #: 1105248

Name:

Brett Thicke

Company: Village of Richfield

Address:

4128 Hubertus Road

City:

Hubertus, WI 53033

Phone:

E-mail:

(262) 628-2260

Fax Number: (262) 628-7507

dpw@richfieldwi.gov

Job Name: Prairie Lane

Job Location: Prairie Lane, Richfield

Job Phone:

Cell:

We hereby submit specifications and estimates for:

#### Pave Existing Gravel Shoulder - See Diagram/Photos:

Mill (1) pass approximately 2" on existing street to allow for 10' wide paver pass.

Thoroughly clean the areas to be resurfaced and apply an emulsified tack coat adhesive to promote the new asphalt bond.

Grade and compact existing gravel shoulder.

Machine pave an average 2" new hot mix asphalt using 4LT 58-28 S Superpave material.

\$9,683.00

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: (Payment to be made as follows:)

#### **Terms: Total Due Upon Completion**

Dollars ()

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. Any increase in cost of materials will result in an increase in the contract price. These price increases will be charged as extras over and above the estimate. Poblocki Paving Corp. will notify owner of such increased costs when they occur, and will provide to owner copies of the invoices or other documentation evidencing such increased costs upon request. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

A \$25.00 service fee, plus 1-1/2% of the outstanding balance will be charged on all accounts past 30 days, and will continue to be added each consecutive month until entire balance and accumulated service fees, plus interest are paid in full (unless otherwise noted). In the event it becomes necessary for Poblocki Paving Corp. to institute collection proceedings, all costs incurred by Poblocki Paving Corp., including reasonable and actual attorney's fees, shall be paid by the property owner or owner's agency and shall be added to the amount as described above.

Upon contract acceptance, if cancellation notice is not received in writing prior to 3 days after date of acceptance, Poblocki Paving Corp. assumes that the owner or owner's agent accepts the work herein described and the terms and conditions of sale contained. Any withdrawal of this contract could result in a partial billing to reimburse Poblocki Paving Corp. and/or its sub-contractors for planning, preparation, and materials already ordered or installed on the job site.

One mobilization is included to each job site. "One trip to site by the paying crew" unless 2 or more trips are noted,

All permits are property owner's responsibility (unless Poblocki Paving Corp. has specified they will be responsible).

Poblocki Paving Corp. is not responsible for damage to or injuries caused by any privately (not installed by a Public Utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. The owner or owner's agent agrees to indemnify and hold harmless Poblocki Paving Corp. from any and all claims, liabilities, costs and expenses whatsoever arising from the above.

This contract does not contemplate the encountering of underlying concrete, wood, paving fabric or other unsuitable materials or unusual conditions during excavation, unless noted on proposal. Should these conditions be encountered, the property owner may be charged for the extra work incurred.

Poblocki Paving Corp. is not responsible for damage to landscaping as a result of project preparation, execution or completion. Poblocki Paving Corp. is also not responsible for changes needed in landscaping to insure the proper continuation of drainage flow from project area. It is the property owner's responsibility to back fill edges of paved areas.

Poblocki Paving Corp. is not responsible for low spots in asphalt of less than 1/2 inch.

Poblocki Paving Corp. is not responsible for concrete breakage due to normal construction equipment traffic.

Soil conditions such as the presence of clay and sand, as well as, temperature and moisture content may result in cracking, therefore it is impossible to guarantee against cracking. The property owner understands this risk is inherent in this kind of work.

Grading: The grading we perform may not prevent unwanted water from accumulating on your property. We do not warrant (expresses or implied) that our grading work will prevent, eliminate or reduce unwanted on site water accumulation or flowage on your property. However, we do warrant that our grading will meet applicable industry standards as to percentage grade requirements.

Non-payment of total invoiced amount in full upon completion, or terms as noted, voids any and all guarantees/warranties.

Should a dispute arise between the parties concerning this contract or the rights and duties of either party, Poblocki Paving Corp, may elect, at its sole discretion, to have the dispute settled by arbitration held in accordance with the Construction Industry Rules of the American Arbitration Association in effect at the time Poblocki makes the election for arbitration, Poblocki must make the election to arbitrate no later than 60 days after the proper service of a summons.

Acceptance of Proposal	Authorized	1/ / U
Note: This proposal is void if not accepted within 15 days.	Signature:	lake Athende
The above prices, specifications and conditions are satisfactory		7 0-
and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.	Signature:	Kyle Gottschlich
	Date of Acceptance:	

### POBLOCKI PAVING CORP.



COPYRIGHT 2011 – Drawings and Designs are protected by U.S. Copyright law. Use or copy in part or in whole of these drawings and/or designs without written authority of Poblocki Paving Corp. is prohibited.

Poblocki Paving Corp 525 South 116<sup>th</sup> Street West Allis, WI 53214 Main: 414-476-9130

<u>Site Plan Prepared by:</u>
Kyle Gottschlich
Mobile: 414-881-6843
Kgottschlich@poblockipaving.com

Contact: Brett Thicke Company: Village of Richfield Site Location: Richfield Prairie Lane

## POBLOCKI PAVING CORP.







Pave Gravel Shoulder

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Poblocki Paving Corp 525 South 116<sup>th</sup> Street West Allis, WI 53214 Main: 414-476-9130

<u>Site Plan Prepared by:</u>
Kyle Gottschlich
Mobile: 414-881-6843
Kgottschlich@poblockipaving.com

Contact: Brett Thicke Company: Village of Richfield Site Location: Richfield Prairie Lane

From:

The Driver's Home Account <dtdriver@charter.net>

Sent:

Wednesday, April 24, 2019 8:30 AM

To:

DPW

Cc:

Jim Healy

Subject:

Roadside Repair - 1470 Prairie Lane

#### Good Morning,

Our ruts are back...and they are pretty deep. We are a bit concerned about injury (twisted ankles), as our neighbors regularly walk their dogs along our roadside.

Could you please send someone out soon to repair this?

Thank you.

Dennis and Theresa Driver
1470 Prairie Lane
Hubertus









From:

Home <dtdriver@charter.net>

Sent:

Wednesday, October 16, 2019 8:46 AM

To:

DPW; Jim Healy

Subject:

1470 Prairie Lane Hubertus

Good Morning,

Would you please (again) address the runoff situation on our roadside?

I just moved runoff gravel back to the north side of our driveway in front of our and our neighbor's mailboxes to fill a more than 6" deep gully that developed there, as I'm worried the mailman's truck tire could get stuck in it.

Our previous conversation regarding this issue suggested paving the area.

We would appreciate this being remedied prior to winter.

Thank you Dennis and Theresa Driver 414-322-5855

From:

Driver Charter <dtdriver@charter.net>

Sent:

Tuesday, March 31, 2020 6:27 PM

To:

Jim Healy

Subject:

Thanks for roadway follow

Jim - it was good seeing you at the drive through polling the other day. Thanks for putting the reminder out to your team to fix our roadway when the weather and schedule permits.

I had mentioned to you that the plows had pushed back the grass line and a lot of gravel pretty far back from the road. I was very surprised and pleased to have someone from your department come out so quickly to fix it - so the emerging grass doesn't die.

The gentleman that came out did a fantastic job removing the clumps of grass and the gravel on the grass. Please extend my appreciation to that individual.

Also thank you for your prompt follow up from our conversation. We appreciate the services from the village and especially your department!

Thanks

Dennis

Sent from my iPhone

From:

The Driver's Home Account <dtdriver@charter.net>

Sent:

Wednesday, June 24, 2020 7:41 AM

To:

Jim Healy; DPW

Subject:

1470 Prairie Lane Road Repair

Good morning gentlemen,

The ruts are back (and deep) along the road's edge both north and south of our driveway.

Would you please provide the timeframe for repair?

Previous discussions included paving the roadside instead of simply filling the ruts - is that still the plan?

Thank you, Dennis and Theresa Driver 1470 Prairie Lane

From:	Home <dtdriver@charter.net> Wednesday, July 8, 2020 8:39 AM</dtdriver@charter.net>
Sent: To:	Jim Healy
Cc:	DPW
Subject:	Re: 1470 Prairie Lane Road Repair
Gentlemen,	
Thank you for filling the	e ruts along our roadside yesterday.
Sadly it all washed awa	y again in the downpour last evening and the ruts have returned
We will anxiously await	the permanent (paved?) repair soon.
Drivers	
	:46 AM, Jim Healy <administrator@richfieldwi.gov> wrote:</administrator@richfieldwi.gov>
> Hi Driver Family, >	
> This is a task list for D	PW for the balance of this year. While I don't know if these projects are handled in this exact ded list of projects to complete this year.
	ut in the field because we are paving Hubertus Road, so I wanted to respond to say it is still on
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> <image0.jpeg></image0.jpeg>	
>	
> Be well,	
> Jim	
> Please excuse my bre	vity, this email is being sent from my iPhone
>	
>>> On Jun 24, 2020, a	t 7:41 AM, The Driver's Home Account <dtdriver@charter.net> wrote:</dtdriver@charter.net>
>>>	
>> Good morning gent	emen,
>> The make and head (a	and all and all and the control of the state
	nd deep) along the road's edge both north and south of our driveway.
>> Would you please p	rovide the timeframe for repair?
>> would you please p	Tovide the timenathe for repair:
	s included paving the roadside instead of simply filling the ruts - is that still the plan?
>> 1 Tevious discussion.	residuded paring the rouddide instead of simply filling the ruts - is that still the plant
>> Thank you,	
>> Dennis and Theresa	Driver
>> 1470 Prairie Lane	

DIRIT TICKLY	
From:	Home <dtdriver@charter.net></dtdriver@charter.net>
Sent:	Thursday, August 13, 2020 9:18 PM
To:	Jim Healy
Subject:	Re: 1470 Prairie Lane Road Repair
Follow Up Flag: Flag Status:	Follow up Flagged
This is disappointing and con- year.	cerning as it seems to imply that there is a (good) chance that this won't be fixed again this
	the longer this remains unattended the more it will likely wind up costing to fix as the area ag to the properties to the north and south of us.
We will hope that there will i	be sufficient funds in the budget to complete this before year end.
We will follow up again in ea in again until the permanent	rly fall if we haven't heard anything by then. At the very least the ruts will need to be filled fix is completed.
Drivers	
> On Aug 13, 2020, at 4:30 P	M, Jim Healy <administrator@richfieldwi.gov> wrote:</administrator@richfieldwi.gov>
> Dennis and Theresa, >	
are finishing up our Highway this type of a project in the f	y and he let me know this is something we will likely have to contract out for. Right now we Improvement Program, so we will have a better idea of how much money is "left over" for all.
> Be well,	
> Jim Healy > Village Administrator > Planning and Zoning Admin > (262)-628-2260 > Village of Richfield > 4128 Hubertus Road > Hubertus, WI 53033 > LIKE us on Facebook! > Follow us on Twitter, @Rice > "Far and away the best print Theodore Roosevelt >	
> This message originates fro	om the Village of Richfield. It contains information that may be confidential or privileged individual named above. It is prohibited for anyone to disclose, copy, distribute, or use the

contents of this message without permission, except as allowed by the Wisconsin Public Records Law. If this message is

sent to a quorum of a governmental body, my intent is the same as though it were sent by regular mail and further e-mail distribution is prohibited. All personal messages express views solely of the sender, which are not attributed to the municipality I represent and may not be copied or distributed without this disclaimer. If you have received this message in error, please notify me immediately.

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>
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>
>
> ----Original Message----
> From: Driver Family <dtdriver@charter.net>
> Sent: Wednesday, August 12, 2020 3:10 PM
> To: Jim Healy <administrator@richfieldwi.gov>
> Cc: DPW < DPW@richfieldwi.gov>; Theresa Driver < trdriver 21@gmail.com>
> Subject: Re: 1470 Prairie Lane Road Repair
> Good afternoon Gentlemen,
> Wondering if you have some idea at this time of your schedule for the remainder of the summer and when our
roadside will be tended to?
> Thank you.
> Drivers
> 1470 Prairie Lane
>> On Jul 8, 2020, at 10:35 PM, Jim Healy <administrator@richfieldwi.gov> wrote:
>> Driver Family,
>>
>> Your patience is appreciated. With the small crew we have and 300 lane miles of road, there is no shortage of work to
be done.
>>
>> Be well,
>> Jim
>> Please excuse my brevity, this email is being sent from my iPhone
>>>> On Jul 8, 2020, at 8:38 AM, Home <dtdriver@charter.net> wrote:
>>>
>>> Gentlemen,
>>>
>>> Thank you for filling the ruts along our roadside yesterday.
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>>>
>>> We will anxiously await the permanent (paved?) repair soon.
>>>
>>> Drivers
>>>
>>>> On Jun 24, 2020, at 7:46 AM, Jim Healy <administrator@richfieldwi.gov> wrote:
>>>> Hi Driver Family,
```

>>>> >>>> This is a task list for DPW for the balance of this year. While I don't know if these projects are handled in this exact order, it is on our intended list of projects to complete this year. >>>> >>>> Today, Brett will be out in the field because we are paving Hubertus Road, so I wanted to respond to say it is still on our "front burner". >>>> >>>> <image0.jpeg> >>>> >>>> >>>> Be well, >>>> Jim >>>> Please excuse my brevity, this email is being sent from my iPhone >>>>> On Jun 24, 2020, at 7:41 AM, The Driver's Home Account <dtdriver@charter.net> wrote: >>>>> >>>> Good morning gentlemen, >>>> The ruts are back (and deep) along the road's edge both north and south of our driveway. >>>> Would you please provide the timeframe for repair? >>>> Previous discussions included paving the roadside instead of simply filling the ruts - is that still the plan? >>>> >>>> Thank you, >>>> Dennis and Theresa Driver >>>> 1470 Prairie Lane >>> >

From: Home <dtdriver@charter.net>

Sent: Wednesday, August 26, 2020 8:59 AM

To: Jim Healy Cc: DPW; ASC

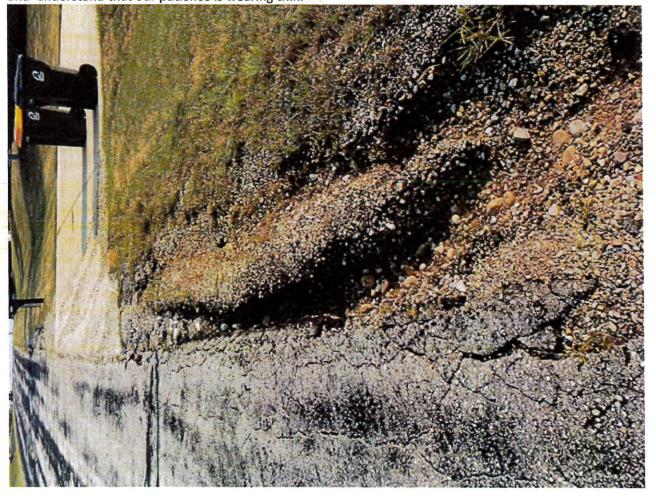
**Subject:** Re: 1470 Prairie Lane Road Repair

Please share the attached photos with whomever needed to impress upon them the need for a resolution.

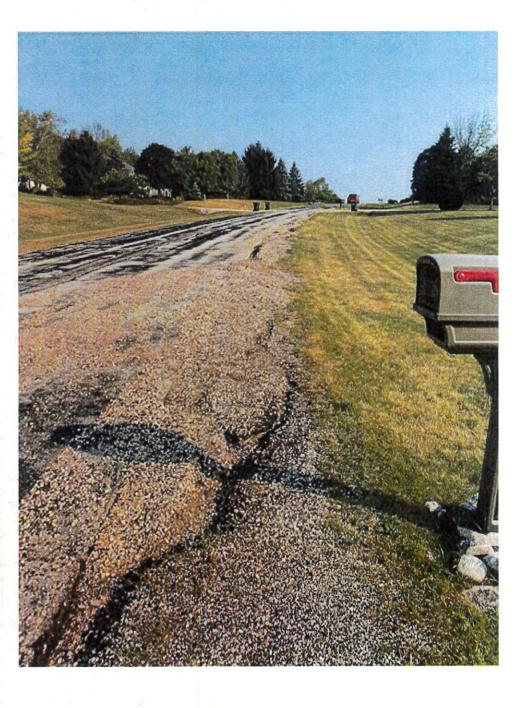
Our latest concern is for our postman-I'm not sure how much longer he will be able to navigate the ruts.

Our neighbors share our concerns.

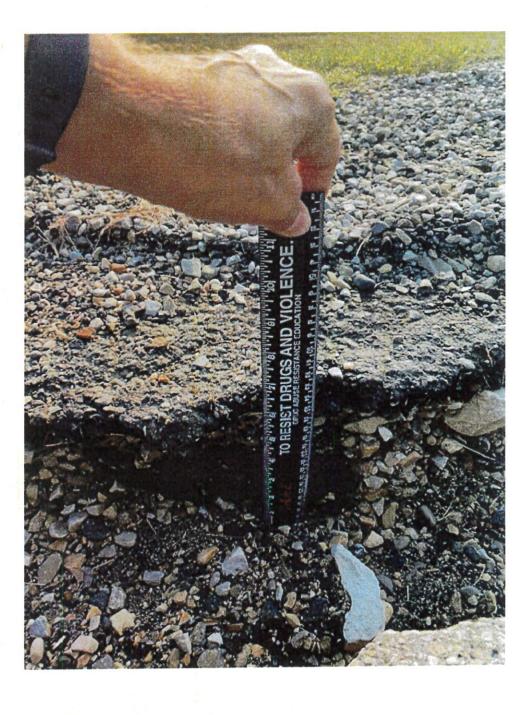
We appreciate the position you are in with a limited budget but also ask that you appreciate our concerns and understand that our patience is wearing thin.

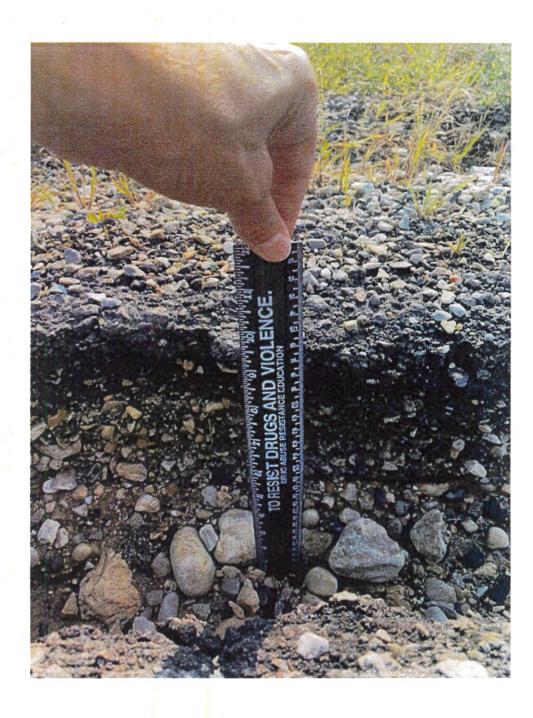




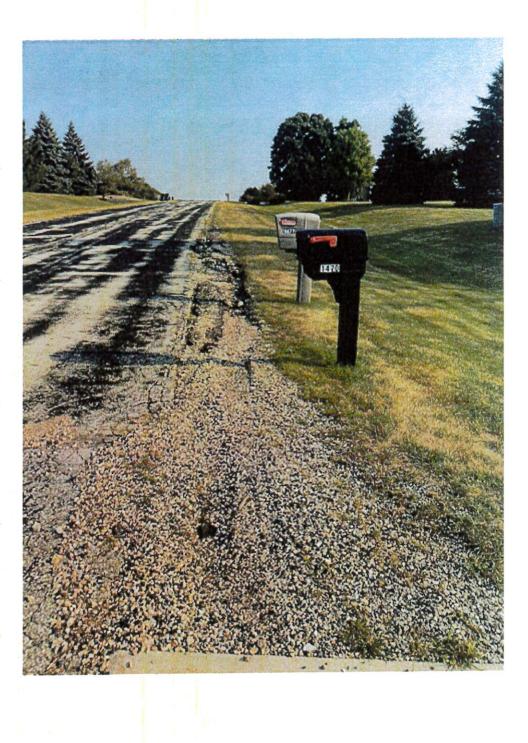


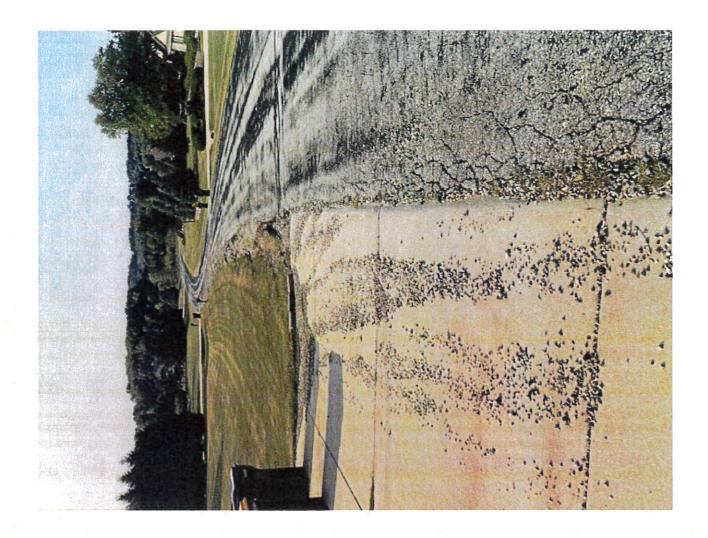












> On Aug 14, 2020, at 2:50 PM, Jim Healy <administrator@richfieldwi.gov> wrote:

> Dennis and Theresa,

>

>

> You have my word that if there are available funds after the completion of our Highway Improvement Program, which is very likely, I will recommend this work be completed in FY2020. However, I want to be clear that the Village Staff does not make these types of decisions without the express permission of the Village Board. These are policy decisions which much be approved by the Board due to the fact that 1) it is very likely to be a portion of a larger bidding package that will exceed \$25,000 which is the Statutorily required bidding amount and 2) the Village Staff cannot enter into contracts without Board approval.

> In order to know how to package the bidding documents best (base bid, alternates, etc.), I have to know what we have the financial capacity to pay for. This work was just completed this Thursday. My hope is to have the final cumulative totals by Monday or Tuesday of next week.

> I also know the work the Public Works Department has scheduled for the next month and it is no small task. We just finished a mile of rehabilitative work on Hillside Road between Pleasant Hill Road and STH 167. Brett's recommendation to hire this out is likely a reflection of his desire to have a properly engineered and permanent solution to this area of roadway. But, I certainly can understand and appreciate your cause for concern and frustration.

> Thank you again for reaching out. Please feel free to contact me directly at any time.

> Be well,

```
> Jim Healy
> Village Administrator
> Planning and Zoning Administrator
> (262)-628-2260
> Village of Richfield
> 4128 Hubertus Road
> Hubertus, WI 53033
> LIKE us on Facebook!
> Follow us on Twitter, @RichfieldWis
> "Far and away the best prize that life has to offer is the chance to work hard at work worth doing." - President
Theodore Roosevelt
>
> This message originates from the Village of Richfield. It contains information that may be confidential or privileged
and is intended only for the individual named above. It is prohibited for anyone to disclose, copy, distribute, or use the
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> ----Original Message----
> From: Home <dtdriver@charter.net>
> Sent: Thursday, August 13, 2020 9:18 PM
> To: Jim Healy <administrator@richfieldwi.gov>
> Subject: Re: 1470 Prairie Lane Road Repair
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> This is disappointing and concerning as it seems to imply that there is a (good) chance that this won't be fixed again
this year.
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> It's goes without saying that the longer this remains unattended the more it will likely wind up costing to fix as the
area needing attention is spreading to the properties to the north and south of us.
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> We will hope that there will be sufficient funds in the budget to complete this before year end.
> We will follow up again in early fall if we haven't heard anything by then. At the very least the ruts will need to be
filled in again until the permanent fix is completed.
> Drivers
>
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>> Dennis and Theresa.
>>
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are finishing up our Highway Improventies type of a project in the fall.	vement Program, so we wi	ll have a better idea of hov	w much money is "left over" for
>>			
>> Be well,			
>>			
>> Jim Healy			
>> Village Administrator			
>> Planning and Zoning Administrate	or		
>> (262)-628-2260		•	
>> Village of Richfield			
>> 4128 Hubertus Road			
>> Hubertus, WI 53033			
>> LIKE us on Facebook!			
>> Follow us on Twitter, @Richfield	M/ic	•	·
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Theodore Roosevelt	tille has to offer is the cha	ince to work hard at work	worth doing. — President
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in error, please notify me immediate	ely.		
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>>Original Message			
>> From: Driver Family <dtdriver@c< th=""><td>harter net&gt;</td><td></td><td></td></dtdriver@c<>	harter net>		
>> Sent: Wednesday, August 12, 201			
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>> To: Jim Healy <administrator@ric< th=""><th>_</th><th>21 @!</th><th></th></administrator@ric<>	_	21 @!	
>> Cc: DPW <dpw@richfieldwi.gov< th=""><td></td><td>· · ·</td><td></td></dpw@richfieldwi.gov<>		· · ·	
>> Subject: Re: 1470 Prairie Lane Ro	•		
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>> Thank you.			
>> Drivers			
>> 1470 Prairie Lane			
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>>>> On Jul 8, 2020, at 10:35 PM, Jii	m Healy <administrator@< th=""><th>ichfieldwi gov&gt; wrote:</th><th></th></administrator@<>	ichfieldwi gov> wrote:	
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>>> Driver Family,			
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>>>>> 1470 Prairie Lane
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#### VILLAGE OF RICHFIELD

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#### VILLAGE BOARD COMMUNICATION FORM

MEETING DATE: October 15, 2020

SUBJECT: Intergovernmental Agreement with the Town of Polk for Pioneer Road

DATE SUBMITTED: October 8, 2020

SUBMITTED BY: Jim Healy, Village Administrator

POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO CONDITIONALLY APPROVE THE PROPOSED INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF POLK FOR THE MAINTENANCE AND CARE OF PIONEER ROAD?

#### ISSUE SUMMARY:

For the last several decades, the Village of Richfield and the Town of Polk have operated under a "handshake agreement" for the maintenance and care of Pioneer Road. The Village's jurisdictional boundaries are from the centerline of the roadway south. With the Town of Polk, it is everything from the centerline of the road, north. In 2019, the Village finalized a Jurisdictional Transfer Agreement with Washington County, in partnership with the Town of Polk, to transfer ownership of portions of Pioneer Road east of STH 175 approaching STH 145. In doing so, the Village has been actively working to construct an agreement between us and the Town of Polk for the balance of roadway of Pioneer Road not addressed by the Transfer.

During the month of September, Public Works Supervisor Thicke, Administrative Services Coordinator Keller, and I met with Chairman Schulteis to work out a mutually agreeable document which would outline the responsibilities of road maintenance and road improvements, snow plowing, right-of-way maintenance, replacement of signage, and any potential for mailbox damage from snow removal operations. In a nutshell, the agreement specifies that for the areas the Village is responsible for, we oversee the full right-of-way width (as it varies).

This agreement is of importance, because in 2021, the Village is proposing to pave our proposed jurisdictional responsibility, which is from STH 164 east to Hillside Road and Pioneer Road from Scenic Road east approximately one-half mile to STH 175. From speaking with Chairman Schulteis, this matter has been reviewed by their Town Attorney and minor changes have been proposed. Our own Village Attorney has reviewed this agreement and proposed several changes which we have incorporated into this draft agreement which is before you tonight for your consideration.

Should the Village Board conditionally approve this proposed agreement, our intent would be to form similar agreements with the Town of Erin to our west and the Village of Germantown to our east. Conversations and drafts of this agreement have already been shared at a Staff level and both communities have expressed an interest in formalizing this type of an agreement so that the roles and responsibilities are clear and unambiguous.

In Attorney Macy's letter dated October 6, 2020, you will notice that is states he "cannot approve the form at this time". Since receiving his letter, the Village Staff has worked to address his concerns and the matter has been resubmitted to him for his review and approval as of October 9th. Chairman Schulteis has stated he intends to bring this matter before his Town Board at their regularly scheduled meeting in November and prior to, we will sit-down and work through the proposed modifications to ensure they are mutually agreeable.

=	
FISCAL IMPACT:	REVIEWED BY:
	Village Denuty Treasurer

Initial Project Costs: N/A

Future Ongoing Costs: Costs related to maintenance and care of Pioneer Road

Physical Impact (on people/space): Proposed future improvements to Pioneer Road per the adopted 2021-2025 adopted CIP

Residual or Support/Overhead/Fringe Costs: Administrative time for review and approval

#### ATTACHMENTS:

- 1. Intergovernmental Agreement Between the Village of Richfield and Town of Polk (for maintenance of Pioneer Road)
- 2. Letter dated October 9, 2020 from Village Attorney John Macy
- 3. Letter dated October 6, 2020 from Village Attorney John Macy

#### STAFF RECOMMENDATION:

Motion to conditionally approve the proposed Intergovernmental Agreement between the Village and Town of Polk for the maintenance and care of Pioneer Road subject to the review and approval of the Village Attorney and signature by the Village President.

APPROXED FOR SUBMITTAL BY:	Y	/ILLAGE CLERK USE ONLY BOARD ACTION TAKEN
Village Administrator	Resolution No. Ordinance No. Approved Other	Continued To:  Referred To:  Denied  File No.

### INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF RICHFIELD AND TOWN OF POLK

THIS AGREEMENT, is made and entered into this	day of	, 2020,
by and between the Village of Richfield ("Richfield") and	d the Town of Polk ("	'Polk"), both
municipal corporations located in Washington County, Wisc	consin.	

#### WITNESSETH

WHEREAS, § 66.0301 of the Wisconsin Statutes in part authorizes towns, villages, cities and other governmental units and regional planning commissions, as "municipalities", to contract for the joint exercise of any power or duty required or authorized by statute; and

WHEREAS, Richfield and Polk are governmental units and municipalities and are parties to this Agreement for its purpose to provide a framework for each respective Public Works Department and our shared jurisdictional boundaries of Pioneer Road; and

WHEREAS, It is the intention of the governing bodies of Richfield and Polk that the health, safety, and welfare interests of the citizens of both municipalities will be served by the municipalities' participation in a public works jurisdictional boundary agreement to outline the roles and responsibilities each municipality will have for the ongoing road maintenance, snow removal, right-of-way maintenance, and signage throughout the corridor; and

WHEREAS, Richfield and Polk desire, for the mutual benefit of and to their citizens, to enter into this Agreement for the creation, planning, and implementation of and for a public works jurisdictional boundary agreement; and

WHEREAS, for decades, Richfield and Polk have operated under a mutual understanding but it is understood that it is in the best interests of both communities to clearly outline roles and responsibilities for future elected officials and for the benefit of our taxpayers; and

WHEREAS, Richfield and Polk have taken all the necessary public actions to authorize this Agreement.

**NOW, THEREFORE**, [i]n consideration of the foregoing and the mutual promises and covenants set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

#### 1. Road Construction and Road Construction Maintenance.

The map depicting the jurisdictional responsibilities shown in Exhibit A, shall be the respective areas the Village and Town shall be responsible for maintaining with both road maintenance and road construction activities including, but not limited to, filling of pot holes, base patching, shoulder repair, and heavier construction activities like pulverization/mill/overlay activities. The cost related to these activities shall be the exclusive cost of the municipality maintaining that specific segment of roadway. Exhibit B includes the segments of Pioneer Road that have been recorded by each respective municipality with the Wisconsin Information System for Local Roads (WISLR). Those

jurisdictional claims remain unchanged.

#### 2. Snow Removal.

Consistent with the provisions in Subsection 1, snow removal and ice mitigation efforts shall be conducted in the respective areas the Village and Town are responsible for shown on Exhibit A attached hereto. The cost related to salt, brine, sand, etc. shall be the sole financial responsibility of the respective communities.

#### 3. Signage.

The Village and Town agree that in the areas depicted in Exhibit A, it shall be incumbent on the respective municipalities to maintain signage on their portions of Pioneer Road, only. Stop signs and subdivision signs shall be the responsibility of the municipality whose side of the street those signs are on.

#### 4. Right-of-Ways.

On Pioneer Road, the road widths vary between the jurisdictions. There are also segments of Pioneer Road with land dedicated for public infrastructure has occurred and areas where property owners own "to the centerline of the road". In areas where land is not dedicated, that land is maintained by "prescriptive easement". Any land required for right-of-way dedication shall not exceed 50' from the centerline of the road and be no less than 33'. If there are in consistent right-of-way widths on the north and south side of the Pioneer Road or disputes regarding the areas each community shall be responsible for, the maintenance of the right-of-way shall be determined by utilizing the Washington County Geographical Information System. Potential right-of-way maintenance is including, but not limited to, the maintenance of ditch lines for the movement of storm water, replacement or installation of shouldering, grass cutting, removal of trees (or fallen limbs), etc.

#### 5. <u>Mailbox Damage Related to plowing.</u>

It shall be up to the Village and Town to determine whether any potential damage to mailboxes which occurred during snow removal operations shall be reimbursed and at what amount. At the time of this agreement's adoption, the Village and the Town reimburse residents up to \$30.00, pursuant to their individually adopted policies.

#### 6. Termination.

This Agreement may be terminated by either party, for its convenience, for any or no reason, upon 60 days' written notice to the Chief Elected Official for each respective municipality

#### 7. Map of Jurisdictional Responsibly.

This Agreement, together with the Map of Jurisdictional Responsibility shown in "Exhibit

A" attached hereto (collectively the "Agreement") sets forth the responsibilities for Subsections 1 through 5 on Pioneer Road.

#### 8. Superseding Agreement.

This Agreement is the complete understanding of the parties relating to these matters and supersede any and all prior or contemporaneous agreements, understandings and representations (written or unwritten) relating to the subject matter of this Agreement.

#### 9. Modifications.

This Agreement shall only be modified in writing signed by the parties; and no oral statements, representations, or course of conduct inconsistent with the provisions of this Agreement shall be effective or binding on any party, regardless of any reliance thereon by the other.

#### 10. Indemnification.

Each party to this Agreement will be responsible for the negligent acts or omissions of its own employees, officers, or agents in the performance of this Agreement. Neither party will be considered the agent nor employee of the other, and neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement.

#### 11. Applicable Law: Wisconsin.

This Agreement shall be construed and enforced in accordance with the laws of the State of Wisconsin, except that (notwithstanding any rules of construction to the contrary) no provision or ambiguity shall be strictly construed against any party by virtue of its having drafted or prepared the same.

#### 12. Severability.

If any provision of this Agreement shall be held to be wholly or partially invalid or unenforceable under applicable law, said provision will be ineffective to that extent only, without affecting the remaining parts or provisions of the Agreement.

#### 13. Breech.

In the event a party alleges the other party's portion of Pioneer Road is not properly maintained, the party (the Notifying Party) may send written notice to the other party (the Notified Party) indicating that the Notifying Party has determined that Pioneer Road is not being properly maintained, specifying the maintenance failure, and further indicating that the Notifying Party will perform such maintenance if not properly done by the Notified Party. The above-referenced notice shall give the Notified Party a reasonable and specified time, which shall be a minimum of seven (7) days, to correct the problem, except the Notifying Party may reduce or eliminate the advance notice in the event the situation

requires immediate action because the road is unreasonably dangerous without such maintenance.

The Notified Party may object to the Notice as follows. The objection must be made in writing, provided to the Notifying Party within the time specified in the Notice, and be upon one of the following grounds: (1) that the Notified Party does not agree that the requested maintenance is required; (2) that the Notified Party denies responsibility for the maintenance; or (3) that the Notified Party cannot complete the requested maintenance by the requested date but will complete the requested maintenance at a later date specified in the response. In the event of such written objection, the parties shall meet and attempt to resolve the issue in good faith.

If no timely objection is made, or if timely objection is made but no resolution of the issue is agreed upon by the parties, and the maintenance is not property completed within the time granted by the above-referenced notice, the Notifying Party shall have the ability, but not the obligation, to perform the work specified in the Notice. The Notifying Party may charge the Notified Party for the actual costs of the work, which shall be paid by the Notified Party within 30 days. If not paid within 30 days, the Notifying Party may pursue such collection remedies as may be allowed by law. If the Notifying Party is successful in such collection action, the Notified Party must also reimburse the Notifying Party for its costs incurred in the collection action. The Notified Party shall bear all risks of the alleged improper maintenance and shall hold harmless and indemnify the Notifying Party concerning such risks, which shall be in addition to such other penalties and remedies as may apply.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

	TOWN OF POLK
	Albert Schulteis, Town Chairman
CTATE OF WIGGONGNI	XXXXXXXXX, Town Clerk
STATE OF WISCONSIN ) ss. WASHINGTON COUNTY )	
Personally came before me this above-named Albert Schulteis, Town Chairman at to be the persons who executed the foregoing do	day of, 2020, the and XXXXXXXXXXX, Town Clerk, to me known cument, and acknowledged the same.
	Notary Public, State of Wisconsin My Commission:

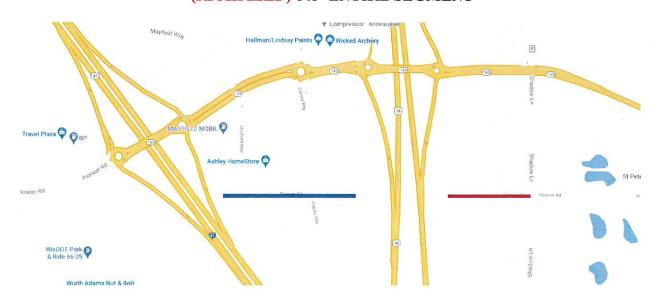
Approved as to Form:	
John Macy, Village Attorney	
	VILLAGE OF RICHFIELD
	John Jeffords, Village President
	Jim Healy, Village Administrator
STATE OF WISCONSIN ) ss.	
WASHINGTON COUNTY )	day of 2020, the
above-named, Village Pr	day of, 2020, the
	f Richfield to me known to be the persons who
	Notary Public, State of Wisconsin My Commission:

#### **EXHIBIT A**

(POLK) 5280' SLINGER ROAD TO STH 164 (RICHFIELD) 5333' STH 164 TO HILLSIDE ROAD (POLK) 5274' HILLSIDE ROAD TO SCENIC ROAD (RICHFIELD) 2640' SCENIC ROAD TO STH 175



### (POLK) 1900' ENTIRE SEGMENT (RICHFIELD) 845' ENTIRE SEGMENT



#### **EXHIBIT A**

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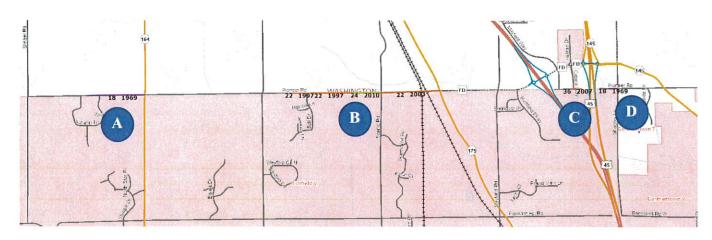


## (POLK) 1900' ENTIRE SEGMENT (RICHFIELD) 845' ENTIRE SEGMENT



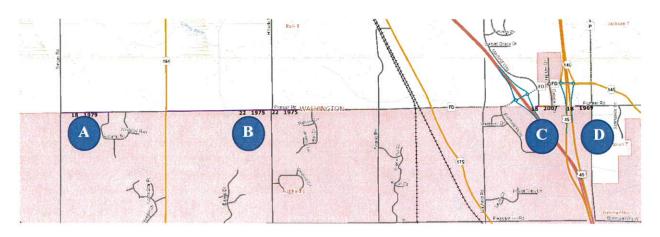
#### **EXHIBIT B – WISLR JURISDICTIONAL MAPS**

#### TOWN OF POLK



	Segment		Length
Segment A	Autumn Trail Offset to STH 164		2888'
Segment B	Ball Drive Offset to STH 175		6594'
Segment C	Cabela Way Offset to Cabela Way Termini		1214'
Segment D	Shadow Lane Offset to Shadow Lane Termini		422'
		Total	11,118

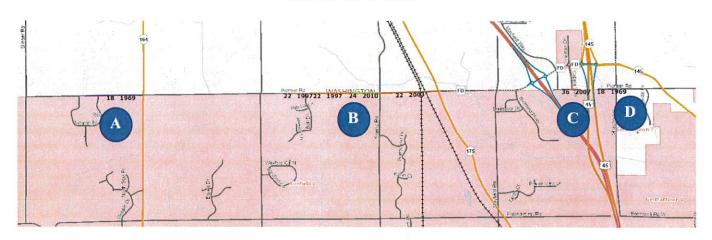
#### VILLAGE OF RICHFIELD



	Segment	Length
Segment A	Slinger Road to Autumn Trail Offset 248'	6442'
Segment B	STH 164 to Hillside Road Offset 1320'	6653'
Segment C	Termini (Mayfield Way) to Mayfield Way Offset 528'	686'
Segment D	Termini (Shadow Lane) to Shadow Lane Offset 422'	423'
	Total	14,184'

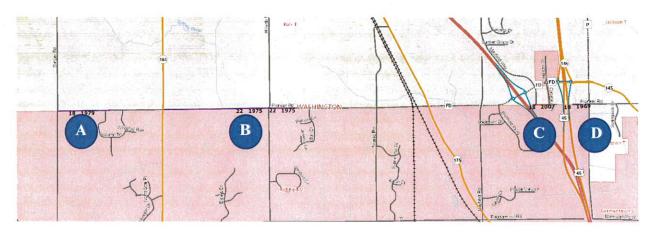
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## Municipal LAW

DALE W. ARENZ, RETIRED DONALD S. MOLTER, JR., RETIRED JOHN P. MACY H. STANLEY RIFFLE COURT COMMISSIONER ERIC J. LARSON REMZY D. BITAR 730 N, GRAND AVENUE WAUKESHA, WISCONSIN 53186 Telephone (262) 548-1340 Direct (262) 806-0215 Facsimile (262) 548-9211 Email: jmacy@ammr.net PAUL E. ALEXY
MATTEO REGINATO
LUKE A. MARTELL.
SAMANTHA R. SCHMID
STEPHEN J. CENTINARIO, JR.
AMY FRY-GALOW
CHRISTOPHER R. SCHULTZ
ANTHONY J. GARCIA
SADIE R. ZURFLUH

October 9, 2020

Jim Healy
Village Administrator/Planning and Zoning Administrator
Village of Richfield
4128 Hubertus Road
Hubertus, WI 53033

Re: Intergovernmental Agreement Between the Village of Richfield and Town of Polk – Proposed Language Governing Breach

Dear Mr. Healy:

You asked me to provide you with sample language governing breach of the Intergovernmental Agreement between the Village of Richfield and the Town of Polk. I have had an opportunity to carefully consider this matter.

Please review and consider adding the following proposed language to the Agreement:

Breach. In the event a party alleges the other party's portion of Pioneer Road is not properly maintained, the party (the Notifying Party) may send written notice to the other party (the Notified Party) indicating that the Notifying Party has determined that Pioneer Road is not being properly maintained, specifying the maintenance failure, and further indicating that the Notifying Party will perform such maintenance if not properly done by the Notified Party. The above-referenced notice shall give the Notified Party a reasonable and specified time, which shall be a minimum of seven (7) days, to correct the problem, except the Notifying Party may reduce or eliminate the advance notice in the event the situation requires immediate action because the road is unreasonably dangerous without such maintenance.

The Notified Party may object to the Notice as follows. The objection must be made in writing, provided to the Notifying Party within the time specified in the Notice, and be upon one of the following grounds: (1) that the Notified Party does not agree that the requested maintenance is required; (2) that the Notified Party denies responsibility for the maintenance; or (3) that the Notified Party cannot complete the requested maintenance by the requested date but will complete the requested maintenance at a later date specified in the response. In the event of such written objection, the parties shall meet and attempt to resolve the issue in good faith.

If no timely objection is made, or if timely objection is made but no resolution of the issue is agreed upon by the parties, and the maintenance is not property completed within the time granted by the above-referenced notice, the Notifying Party shall have

MUNICIPAL LAW & LITIGATION GROUP, S.C. ARENZ, MOLTER, MACY, RIFFLE, LARSON & BITAR

#### **MUNICIPAL LAW & LITIGATION GROUP, S.C.**

Jim Healy October 9, 2020 Page 2

the ability, but not the obligation, to perform the work specified in the Notice. The Notifying Party may charge the Notified Party for the actual costs of the work, which shall be paid by the Notified Party within 30 days. If not paid within 30 days, the Notifying Party may pursue such collection remedies as may be allowed by law. If the Notifying Party is successful in such collection action, the Notified Party must also reimburse the Notifying Party for its costs incurred in the collection action. The Notified Party shall bear all risks of the alleged improper maintenance and shall hold harmless and indemnify the Notifying Party concerning such risks, which shall be in addition to such other penalties and remedies as may apply.

If you should have any questions or concerns regarding these matters, please do not hesitate to contact me.

Yours very truly,

John P. Macy

MUNICIPAL LAW & LITIGATION GROUP, S.C.

John P. Macy

JPM/

CC:

Donna Cox, Village Deputy Clerk Tim Schwecke, Village Planner

## Municipal LAW

DALE W. ARENZ, RETIRED DONALD S. MOLTER, JR., RETIRED JOHN P. MACY H. STANLEY RIFFLE COURT COMMISSIONER ERIC J. LARSON REMZY D., BITAR 730 N. GRAND AVENUE WAUKESHA, WISCONSIN 53186 Telephone (262) 548-1340 Direct (262) 806-0215 Facsimile (262) 548-9211 Emall: jmacy@ammr.net PAUL E. ALEXY
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ANTHONY J. GARCIA
SADIE R. ZURFLUH

October 6, 2020

Jim Healy, Village Administrator/Planning and Zoning Administrator Village of Richfield 4128 Hubertus Road Hubertus, WI 53033

Re: Intergovernmental Agreement Between the Village of Richfield

and Town of Polk Legal Review

Dear Mr. Healy:

You sent me a copy of an Intergovernmental Agreement between the Village of Richfield and the Town of Polk for my review. I have had an opportunity to carefully consider this matter.

Based upon my review, I am not able to approve the form at this time. Please review the following comments, questions, concerns and recommendations with regard to the Agreement:

- 1. The Agreement only refers to Proposed Map Exhibit A and Proposed Map Exhibit B. However, the Agreement also had WISLR Exhibits A through O. These Exhibits appear to delineate responsibility for various portions of Pioneer Road not depicted in either Proposed Map Exhibit A or Proposed Map Exhibit B. If these exhibits do indeed depict areas of responsibility under the Agreement, these exhibits should be explicitly referenced and incorporated into the written Agreement.
- In WISLR Exhibit F the red line indicating the responsibility of Richfield should run
  from Hillside Rd. to an offset (1320') before Ball Drive. However, the line goes all the
  way up to Ball Drive, right over the portion shown in Exhibit G to be the responsibility
  of the Town of Polk. This Exhibit should be changed to reflect the correct portion of
  road.
- 3. I recommend including a severability provision so that an otherwise unobjectionable agreement is not invalidated:

If any provision of this Agreement shall be held to be wholly or partially invalid or unenforceable under applicable law, said provision will be ineffective to that extent only, without affecting the remaining parts or provisions of the Agreement.

MUNICIPAL LAW & LITIGATION GROUP, S.C. ARENZ, MOLTER, MACY, RIFFLE, LARSON & BITAR

#### MUNICIPAL LAW & LITIGATION GROUP, S.C.

Jim Healy October 6, 2020 Page 2

> 4. This agreement does not have an indemnity clause, I recommend inclusion of the following:

> > Each party to this Agreement will be responsible for the negligent acts or omissions of its own employees, officers, or agents in the performance of this Agreement. Neither party will be considered the agent nor employee of the other, and neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement.

5. I note that while this agreement does provide that it is to be construed in accordance with the laws of the State of Wisconsin, it does not address breach in any other manner. It certainly seems possible that one of the parties could fail to undertake their duties in such a manner as to render the road unsafe and potentially expose the other party to liability for negligence. In that situation, the other party may wish to undertake the required maintenance, for example, snow and ice removal, and seek reimbursement from the other party. The parties may want to consider creating a process outside of litigation for the initial resolution of such matters. If the Village would like to include such a provision, please let me know and I will provide you with an example

If you should have any questions or concerns regarding these matters, please do not hesitate to contact me.

Yours very truly,

John P. Macy

MUNICIPAL LAW & LITIGATION GROUP, S.C.

John P. Macy

JPM/

Donna Cox, Village Deputy Clerk cc: Tim Schwecke, Village Planner

## 



#### VILLAGE OF RICHFIELD

6d.

#### VILLAGE BOARD COMMUNICATION FORM

MEETING DATE: October 15, 2020

SUBJECT: Routes to Recovery – Fund Transfer

DATE SUBMITTED: October 8, 2020

SUBMITTED BY: Jim Healy, Village Administrator

POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO WORK WITH WASHINGTON COUNTY TO PROVIDE THEM THE EXCESS FUNDING FROM THE ROUTES TO RECOVERY ACT TO HELP OFFSET EXPENSES RELATED TO COVID-19?

#### ISSUE SUMMARY:

Routes to Recovery is an effort funded by \$200 million in federal Coronavirus Aid, Relief, and Economic Security (CARES) Act dollars and is administered through the Wisconsin Department of Administration. Of the \$200 million, \$10 million was allocated to Wisconsin's tribal nations, with the remaining funds being distributed to every Wisconsin county, city, village, and town. The fund is available to cover unbudgeted expenditures incurred due to the COVID-19 public health emergency between March 1, 2020 and November 6, 2020. The Village of Richfield was allocated \$193,383. To date, the Village has spent \$35,895.62. Less the amount proposed in Reporting Period #4, the Village has approximately \$157,487.38 that was allocated and will be "lost" if not spent. As part of our continued partnership with Washington County, Village Staff proactively reached out to County Executive Schoemann to ask if this money could be utilized by them, primarily to help fund operations in the Washington County Sheriff's Office.

We have confirmed with the Department of Administration that this type of fund transfer is allowable and we believe the fiscally prudent thing to do, is to try to keep as much of these federal dollars inside the County as possible, to help offset these types of public safety costs incurred as a result of the COVID-19 pandemic and support our County Sheriff's Department. Village Staff is still attempting to work out the particulars of the transfer and we hope that prior to the October 15<sup>th</sup> meeting we will have additional details as to what that transfer of funds might look like and in what amount. Right now, it is estimated to be approximately \$110,000-115,000.

It should be noted that if prior to Thursday the transfer cannot be worked out, but there is still an interest in transferring the funds to Washington County, a special meeting of the Village Board may be necessary prior to November 6, 2020.

FISCAL IMPACT:	REVIEWED BY:				
Initial Project Costs: Future Ongoing Costs: Physical Impact (on people/space): Residual or Support/Overhead/Fringe Costs:		Village Deputy Treasurer			
ATTACHMENTS:					
N/A					
STAFF RECOMMENDATION:					
TBD.					
APPROVED FOR SUBMITTAL BY:		LERK USE ONLY CTION TAKEN			
Village Administrator	Resolution No. Ordinance No. Approved Other	Continued To: Referred To: Denied File No.			